

**PENNINGTON PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**Monday 13<sup>th</sup> May 2024**  
**7pm**  
**Parish Rooms**

**Minutes**

<b>Attendees</b>	Mrs Athersmith Mr Davidson Mrs Slater	Mrs Thompson (Chair) 2 members of the public		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTIONS</b>	<b>OWNER</b>	<b>DUE</b>
24-05/1 Election of Officers/ Acceptance of Office	<ul style="list-style-type: none"> <li>It was resolved to postpone election of Chair and Vice Chair until the June meeting. Provision of LGA 1972 s.15(4) – current chair will continue in office until his/her successor becomes entitled to act as chairman</li> </ul>			
24-05/2 Apologies	<ul style="list-style-type: none"> <li>Apologies received and accepted from Mrs Bell (Clerk), Mr Stretch, Cllr Cooper, Cllr Brereton</li> </ul>			
24-05/3 Declarations of Councillors Interests	<ul style="list-style-type: none"> <li>None</li> </ul>			
24-05/4 Exclusion of the Press and Public	<ul style="list-style-type: none"> <li>None</li> </ul>			
24-05/5 Vacancies	<ul style="list-style-type: none"> <li>The following vacancies were noted:</li> <li>Swarthmoor Ward – 2 vacancies</li> <li>Pennington Ward – 0 vacancies</li> <li>It was noted that there has been interest to fill the 2 vacancies, interested parties to attend the next meeting.</li> </ul>	<ul style="list-style-type: none"> <li>Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter.</li> </ul>		
24-05/6 Previous Minutes dated 08/04/24 and Matters Arising	<ul style="list-style-type: none"> <li>Minutes signed as a true and accurate reflection of the meeting.</li> </ul>			

Signed: Chairperson \_\_\_\_\_ Date: \_\_\_\_\_

Signed: Clerk \_\_\_\_\_ Date: \_\_\_\_\_

<p>24-05/7 Public Participation by Question and Comment</p>	<ul style="list-style-type: none"> <li>• Birkrigg Park – Red Lane repairs have progressed with temporary solution, filled pot hole and further investigations scheduled.</li> <li>• Letter received from resident of West Green regarding the recent tree felling and proposed planting solutions. Council is seeking feedback from residents – they will collectively form a response.</li> <li>• A meeting is to be scheduled with the street lighting team and Cllr Cooper regarding the defib.</li> <li>• Speed limits around the estate were included in the Parish Council’s proposal for 20mph zones.</li> <li>• The bench on the green is showing signs of rot – Council to consider using CIL funds to replace.</li> </ul>	<ul style="list-style-type: none"> <li>• LT to visit the site, gather phot evidence and report back to the next meeting</li> </ul>		
<p>24-05/8 District Councillors/ Elected Members Reports</p>	<ul style="list-style-type: none"> <li>• Report received after the meeting and circulated - as attached</li> </ul>			
<p>24-05/9 Swarthmoor/ High Carley</p>	<ul style="list-style-type: none"> <li>• Bus Services – Council representation at local event, at public and council zoom links, social media consultation. Council sent concerns via email and comments raised at external meeting with transport representatives in attendance. Council expressed disappointment that concerns were not adequately considered. Council are keen to receive information and feedback from residents.</li> <li>• Rural bus service is currently being considered by WAF with the possibility of a service for Swarthmoor and rural Pennington.</li> </ul>	<ul style="list-style-type: none"> <li>• To follow up with Cllr Cooper and Cllr Brereton</li> </ul>		
<p>24-05/10 Pennington/ Loppergarth</p>	<ul style="list-style-type: none"> <li>• A resident has expressed interest in monitoring the defib in Loppergarth once installed</li> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Follow up with LCG at 23/5/24</li> </ul>		
<p>24-05/11 Sunnyside/ Parish Rooms</p>	<ul style="list-style-type: none"> <li>• Awaiting quotes for repair to damaged fascia/ gable end</li> <li>• Awaiting quotes for wood worm treatment in doors/ replacement doors</li> </ul>			

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	<ul style="list-style-type: none"> <li>It was noted that bins have not been emptied and user groups to be encouraged to remove their rubbish</li> </ul>			
24-05/12 Planning Matters	<ul style="list-style-type: none"> <li>Nothing to consider</li> </ul>			
24-05/13 Financial Matters	<p><b>Financial Matters</b></p> <p><b>Balance as at 08/03/2024</b></p> <p><b>Payments</b></p> <p><u>To resolve to note the following payments from Bank Statements</u></p> <p><u>09/03/2024 – 10/04/2024</u></p> <p>Grant – Commchat £150.00</p> <p>Expenses – Printer paper £14.70</p> <p>Salary and WFH allowance £566.19</p> <p>SSE Streetlights £59.75</p> <p>1 an1 Ionos – website £8.39</p> <p>WL Jones Engravers – bus panel perspex £108.00</p> <p><b>Total Bank Statement Expenditure</b> <b><u>£907.03</u></b></p> <p><b>Receipts</b></p> <p><u>To resolve to note the following receipts from Bank Statements</u></p> <p><u>09/03/2024 – 10/04/2024</u></p> <p>Room Hire £70.00</p> <p>Sunnyside Rent £470.00</p> <p><b>Total Bank Statement Receipts</b> <b><u>£540.00</u></b></p> <p><b>Bank Statement Balance at 10/04/2024</b> <b><u>£30,184.50</u></b></p> <p><u>Cashbook Payments</u></p> <p><b>Total Cashbook Payments</b> <b><u>£0.00</u></b></p>			

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	<u>Cashbook Receipts</u> Sunnyside Rent <b>Total Cashbook Receipts</b>  <b>Total Payments</b> <b>Total Receipts</b>  <b>Running Balance</b>  <b>Reserves</b> General Buildings Maintenance CIL Bus Shelters Maintenance Election Fees Playground Maintenance <b>Total</b>  <u>To resolve to consider/approve the following payments:</u> CALC Subscription	£470.00 <b>£470.00</b>  <b>£907.03</b> <b>£1,010.00</b>  <b>£30,654.50</b>  £2,000.00 £14,530.76 £7,121.78 £1,521.73 £2,000.00 £1,298.80 <b>£28,473.07</b>  £404.24	• Approved	
24-05/14 Finances/ AGAR	<ul style="list-style-type: none"> <li>• Notice of Public Rights dates were approved as 10<sup>th</sup> June 2024 – 19<sup>th</sup> July 2024</li> <li>• Due to illness of Clerk and RFO – AGAR items to be moved to June meeting</li> </ul>			
24-05/15 Items for future agenda	<ul style="list-style-type: none"> <li>• Cleaning of Parish Rooms</li> <li>• Gala Update</li> <li>• Loppergarth Defib</li> <li>• BSIP – Bus Consultation</li> </ul>	<ul style="list-style-type: none"> <li>• HStr</li> </ul>		
24-05/16 Date of Next Meeting	The next ordinary meeting was requested for 17 <sup>th</sup> June 2024 – 7pm in the Parish Rooms			

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