

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 13th November 2023
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson	Mrs Slater (Chair) Mr Stretch	3 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
23-11/1 Apologies	<ul style="list-style-type: none"> Apologies received and accepted from Mrs Thompson <ul style="list-style-type: none"> Vice Chair Mrs Slater to Chair Apologies received from Cllr Cooper 				
23-11/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> Clerk – item 23-11/17 				
23-11/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> None 				
23-11/4 Vacancies	<ul style="list-style-type: none"> The following vacancies were noted: <ul style="list-style-type: none"> Swarthmoor Ward – 2 vacancies Pennington Ward – 0 vacancies 	<ul style="list-style-type: none"> Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter. 			
23-11/5 Previous Minutes dated 09/10/23 and Matters Arising	<ul style="list-style-type: none"> Minutes signed as a true and accurate reflection of the meeting. 				
23-11/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> Representatives of the BPRAs raised the following: 	<ul style="list-style-type: none"> Clerk to make enquiries on the issues raised. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Next meet 	

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	<ul style="list-style-type: none"> - Request on updates for signage around the estate and possibility that residents may source signs in the short term. - Flooding around the estate at West Green and surrounding lanes with leaves contributing to the issue. - For a second time, green bin collection was missed. - Removal of trees around the estate with no notification, explanation or signs of a plan for re-planting. - Update on fundraising for defibs and thanks to Cllr Cooper for donation from locality budget. • One member of the public reported significant pot holes/ erosion of the road out side properties on Main Street Loppergarth. • Update on Mains water on Ulverston Road. 	<ul style="list-style-type: none"> • Clerk confirmed that this has been reported through the PC • Clerk to contact UU to request that they contact all residents to inform them of the issues 		
23-11/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Cooper provided email update on <ul style="list-style-type: none"> • Ongoing discussions regarding Moorgarth parking. • Ongoing highways improvements including road safety around Main Road, Park Road, A590. • Donation to BPRA, ongoing grant application for Community Grant for BPRA. • Approved Community Grant for Loppergarth Carpark Repairs. 			
23-11/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • Playground report sent. • Grass and tree has been cut in Swarthmoor playground ready for next season. • The change to Sunday bus services and the impact on residents was discussed and it was confirmed that the MP has written to Stagecoach. 			
23-11/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • Community Grant for £1450 has been successful. Work to be arranged to repair the carpark. 	<ul style="list-style-type: none"> • HSI to make contact with contractor. 		

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	<ul style="list-style-type: none"> It was reported that there has been concerns raised with regard to the speed of agricultural vehicles through Loppergarth during grass cutting/ silaging time – it was recognised that local farmers are not responsible for this but potentially contractors. Potholes as discussed in item 23-11/06 	<ul style="list-style-type: none"> Clerk to contact PCSO Madden for advice. 		
23-11/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> Nothing to report. 			
23-11/11 Planning Matters	<ul style="list-style-type: none"> Nothing to report. 			
23-11/12 Financial Matters	<p>Financial Matters Balance as at 08/09/2023</p> <p>Payments <u>To resolve to note the following payments from Bank Statements</u> <u>09/09/2023 – 10/10/2023</u> Moore UK External Audit Salary Waterplus Allotments SSE Streetlights 1 and 1 Ionos Website Total Bank Statement Expenditure</p> <p>Receipts <u>To resolve to note the following receipts from Bank Statements</u> <u>09/09/2023 – 10/10/2023</u> Room Hire Community Donation Room Hire Sunnyside Rent Total Bank Statement Receipts</p>	<p><u>£36,121.06</u></p> <p>£252.00 £452.40 £10.92 £253.02 £8.39 <u>£976.73</u></p> <p>£22.00 £20.00 £10.00 £465.00 <u>£517.00</u></p>		

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	Bank Statement Balance at 10/10/2023	<u>£35,661.33</u>		
	<u>Cashbook Payments</u>			
	Ulverston Townlands Rent	£30.00		
	Duddon Fire	£62.40		
	Reading Room User Management Committee Donation	£20.00		
	Playground Repairs	£455.00		
	Grass Cutting	£85.00		
	Lock Replacements	£480.00		
	Tree Cutting	£320.00		
	Stationery/ Phone Calls	£25.97		
	Total Cashbook Payments	<u>£1,478.37</u>		
	<u>Cashbook Receipts</u>			
	Sunnyside Rent	£465.00		
	Room Hire	£31.00		
	Total Cashbook Receipts	<u>£496.00</u>		
	Total Payments	<u>£2,455.10</u>		
	Total Receipts	<u>£1,013.00</u>		
	Running Balance	<u>£34,678.96</u>		
	Reserves			
	General	£2,000.00		
	Buildings Maintenance	£13,326.49		
	CIL	£7,121.78		
	Bus Shelters Maintenance	£1,521.73		
	Election Fees	£2,000.00		
	Playground Maintenance	£1,987.30		
	Total	<u>£27,957.30</u>		

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	<p><u>To resolve to consider/approve the following payments:</u> SLCC membership</p> <p>Poppy wreath plus additional donation – no invoice received last year so additional payment this year</p>	<p>£10 joining fee and £139 annual subscription £50</p>	<ul style="list-style-type: none"> • Approved • Approved 	
23-11/13 From Previous Agenda	<ul style="list-style-type: none"> • Council were informed of the hope to re-invigorate the CLP with more active involvement from the PC. • SLCC membership 	<ul style="list-style-type: none"> • It was resolved to approve this by proposer, seconder and unanimous vote. 	<ul style="list-style-type: none"> • Clerk to arrange 	<ul style="list-style-type: none"> • Ongoing
23-11/14 Policy Review	<ul style="list-style-type: none"> • The following policies were considered and re-adopted <ul style="list-style-type: none"> • Bullying and Harassment Policy • Code of Conduct • Disciplinary Policy • Grievance Policy • Press and Media Policy 		<ul style="list-style-type: none"> • Clerk to pp acceptance sheets 	
23-11/15 Draft Budget/ Precept	<ul style="list-style-type: none"> • Each budget line was discussed and explained and it was resolved to carry forward to December meeting for Council to consider each point. • Council were advised of the General Reserves requirements, to hold between 3-12 months of the anticipated expenditure for the year. • The draft budget, precept and the transfer of under spent budget items for last year would result in a general reserve of between 3-4 months expenditure. • Consideration should be given to transferring earmarked reserves to the general reserve to eliminate the possibility of over-spending general reserves. 	<ul style="list-style-type: none"> • It was resolved to hold a reduced agenda for the December meeting to have a more focused discussion on budget/ Precept. 		
23-11/16 Rent Review	<ul style="list-style-type: none"> • The following rent agreements were discussed and it was resolved by proposer, seconder and unanimous vote to increase each rent by a nominal amount as follows: <ul style="list-style-type: none"> - Sunnyside from £465.00 to £470.00 per month. - Allotment Rent from £30.00 to £32.00 per year. - Grazing Land Rent from £300.00 to £315.00 per year. 	<ul style="list-style-type: none"> • Clerk to contact leases. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • ASAP

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	<ul style="list-style-type: none"> The decision was based on there being no increases to rental amounts since: <ul style="list-style-type: none"> Sunnyside = financial year 2019-2022 Allotments = financial year 2015-2016 Grazing Land = financial year 2019-2020 And still offers extremely competitive rates. 			
23-11/17 Salary Review	<ul style="list-style-type: none"> Incremental rise to SCP 9 on the Government Services Pay Agreement was proposed, seconded and agreed by unanimous vote to be effective from and including the November pay. This includes the new increase from April to be back paid soonest at a rate of £1 per hour totalling £340.00 It was resolved by proposer, seconder and unanimous vote to agree the back pay for (tax free) Working From Home Allowance at £26 per month totalling £312.00 and the forward payment of this allowance to be claimed on a monthly basis. 	<ul style="list-style-type: none"> Clerk to make necessary changes with the bank mandate and HMRC 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> ASAP
23-11/18 Items for future agenda	<ul style="list-style-type: none"> War Memorial Cleaning/ Maintenance 			
23-11/19 Date of Next Meeting	The next ordinary meeting was requested for 4 th December 2023 – 7pm in the Parish Rooms due to unavailability of the Clerk.			
Mr Stretch left the meeting at 20:37 Meeting closed at 20:43				

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