

**PENNINGTON PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**Monday 9<sup>th</sup> October 2023**  
**7pm**  
**Parish Rooms**

**Minutes**

<b>Attendees</b>	Mrs Bell (Clerk) Mrs Slater Mr Stretch	Mrs Thompson (Chair) PCSO Madden	5 members of the public		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTIONS</b>	<b>OWNER</b>	<b>DUE</b>	
23-10/1 Apologies	<ul style="list-style-type: none"> <li>• Apologies received and accepted from Mrs Athersmith</li> <li>• Apologies received and accepted from Mr Davidson</li> <li>• Apologies received from Cllrs Cooper and Brererton</li> </ul>				
23-10/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> <li>• None</li> </ul>				
23-10/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> <li>• There was one item identified in item 10 as potentially containing information relating to an individual that required exclusion from the Press or the Public.</li> <li>• Item 10 to be moved to the end of the meeting</li> </ul>				
23-10/4 Vacancies	<ul style="list-style-type: none"> <li>• The following vacancies were noted:</li> <li>• Swarthmoor Ward – 2 vacancies</li> <li>• Pennington Ward – 0 vacancies</li> </ul>	<ul style="list-style-type: none"> <li>• Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter.</li> </ul>			
23-10/5 Previous Minutes dated 11/09/23 and Matters Arising	<ul style="list-style-type: none"> <li>• Actions on the previous minutes as follows <ul style="list-style-type: none"> <li>- Enquiries made through Pennington School, CC, WAF with regard to reported cameras outside of school. Nobody was aware of the cameras – further enquiries to be made.</li> </ul> </li> </ul>				

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	<ul style="list-style-type: none"> <li>- Water leak at Pennington appears to be resolved however it is unclear if the leak has re-routed onto a neighbouring property. To monitor and chase with UU.</li> <li>- It was resolved to forward the community donation to the Reading Room Management Committee.</li> <li>- The Council thanks the resident for the generous donation.</li> <li>- Gardening equipment return is still ongoing.</li> <li>- Bus shelter timetables are still ongoing</li> <li>- Sunnyside and Parish Rooms locks have been replaced.</li> <li>- Work to trees at Sunnyside/ Parish Rooms has been completed.</li> <li>• Minutes signed as a true and accurate reflection of the meeting.</li> </ul>			
<p>23-10/6 Public Participation by Question and Comment</p>	<ul style="list-style-type: none"> <li>• 3 members of the public informed Council of issues relating to water supply on Ulverston from Rufus Lane to Cross-a-Moor – water pipe not maintained by United Utilities.</li> <li>• Council were asked to support in organising a co-ordinated approach in residents tapping into the maintained supply on the other side of the A590.</li> <li>• More investigation work to be carried out.</li> <li>• 1 member of the public informed Council of positive progress in raising funds for Birkrigg Park Defib.</li> <li>• 1 member of the public raised issues around Birkrigg Park:             <ul style="list-style-type: none"> <li>- Non-collection of green bins</li> <li>- Issues with drainage and identifying who is responsible for the road.</li> <li>- Additional flooding and potholes in the area.</li> <li>- Requested updates on speed/ warning signs around the estate.</li> </ul> </li> </ul>			

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	<ul style="list-style-type: none"> <li>• It was reported that advertising boards that have been positioned around the fencing at Cross-a-Moor have been removed.</li> </ul>			
23-10/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> <li>• Cllr Cooper provided email update on <ul style="list-style-type: none"> <li>- The footpath and knee rail at Cross-a-Moor</li> <li>- Confirmation that report has been sent with regard to 'green' crossing infringements on Moorgarth following what appears to be unauthorised work to install access to a drive.</li> </ul> </li> </ul>			
23-10/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> <li>• Playground reports to be sent once received.</li> <li>• It was reported that the equipment has been significantly improved by painting.</li> <li>• It was commented that instead of replacing the equipment, consideration be given to replacing rusted chains and matting.</li> <li>• 3 quotes for grass cutting were forwarded and considered by Council. <ul style="list-style-type: none"> <li>- Quote 1 = £150 per cut not including waste removal/ £200 per cut including waste removal</li> <li>- Quote 2 = 12 monthly cuts at £90 incl VAT – total £1080</li> <li>- Quote 3 = Recommended 8 cuts during the growing season Mar-Oct with a cut ASAP for winter/ prep at £85 per cut – total £680</li> </ul> </li> <li>• It was resolved by unanimous vote to accept Quote 3.</li> </ul>			
23-10/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> <li>• Playground reports moved to annually</li> <li>• A working group is being put in place to arrange D-Day/ centenary event. Updates to be sent when available.</li> <li>• Grant application has been submitted for Community Grant for repairs to Loppergarth Carpark.</li> <li>• HSI to make appropriate contact with regard to timescales for the work to be completed to fit in with grant application timescales.</li> </ul>			

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23-10/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> <li>Item moved to end of meeting.</li> <li>No updates reported.</li> </ul>			
23-10/11 Planning Matters	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>			
23-10/12 Financial Matters	<p><b>Financial Matters</b> <b>Balance as at 11/08/2023</b></p> <p><b>Payments</b> <u>To resolve to note the following payments from Bank Statements</u> <u>11/08/2023 – 08/09/2023</u> EON Next Parish Rooms Salary Waterplus Allotments 1 and 1 Ionos Website <b>Total Bank Statement Expenditure</b></p> <p><b>Receipts</b> <u>To resolve to note the following receipts from Bank Statements</u> <u>11/08/2023 – 08/09/2023</u> Band Room Hire x 2 Room Hire Sunnyside Rent <b>Total Bank Statement Receipts</b></p> <p><b>Bank Statement Balance at 08/09/2023</b></p> <p><u>Cashbook Payments</u> <b>Total Cashbook Payments</b></p> <p><u>Cashbook Receipts</u> Sunnyside Rent</p>	<p><b><u>£36,017.77</u></b></p> <p>£20.00 £452.40 £10.92 £8.39 <b><u>£491.71</u></b></p> <p>£120.00 £10.00 £465.00 <b><u>£595.00</u></b></p> <p><b><u>£36,121.06</u></b></p> <p>£0.00</p> <p>£465.00</p>		

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	<b>Total Cashbook Receipts</b>  <b>Total Payments</b> <b>Total Receipts</b>  <b>Running Balance</b>  <b>Reserves</b> General Buildings Maintenance CIL Bus Shelters Maintenance Election Fees Playground Maintenance <b>Total</b>  <u>To resolve to consider/approve the following payments:</u> Community donation to SRRMC as noted in 23/10-5	<u>£465.00</u>  <u>£491.71</u> <u>£1060.00</u>  <u>£36,586.06</u>  £2,000.00 £13,993.16 £7,121.78 £1,521.73 £2,000.00 £2,527.30 <u>£29,163.97</u>  £20.00	Approved	
23-10/13 From Previous Agenda	<ul style="list-style-type: none"> <li>• Nimble E-Learning to be re-visited</li> <li>• Instagram to be used for a trial period, it was also suggested that it might be nice to change the FB Page profile picture to include the war memorial</li> <li>• Civility and Respect to be re-visited</li> <li>• COF training video to be forwarded</li> <li>• Drainage at allotments was discussed, it was recognised that it has been exceptionally wet weather and that the issue is not fixed easily.</li> <li>• It was suggested to ask that the culvert running under the football field be cleaned.</li> </ul>			
23-10/14 Policy Review	<ul style="list-style-type: none"> <li>• The following policies were considered and re-adopted <ul style="list-style-type: none"> <li>- Complaints/ Appeals</li> <li>- Communications Strategy</li> <li>- Freedom of Information Policy</li> </ul> </li> </ul>			

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	<ul style="list-style-type: none"> <li>- Habitual and Vexatious Communications Policy</li> <li>- Risk Management Policy</li> </ul>			
23-10/15 Draft Budget/ Precept	<ul style="list-style-type: none"> <li>• Council were provided with draft budget/ precept proposal to be considered for the budget meeting in November</li> </ul>			
23-10/16 Items for future agenda	<ul style="list-style-type: none"> <li>• CLP</li> <li>• SLCC Membership</li> </ul>			
	<ul style="list-style-type: none"> <li>• Mr Stretch left the meeting at 8:30pm</li> <li>• The meeting was declared inquorate</li> <li>• Meeting closed at 8.30pm</li> </ul>			
23-10/17 Date of Next Meeting	The next ordinary meeting was requested for 13 <sup>th</sup> November 2023 – 7pm in the Parish Rooms			

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