

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 11th September 2023
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson	Mrs Slater (Chair) Mr Stretch Cllr Cooper	2 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
23-09/1 Apologies	<ul style="list-style-type: none"> Apologies received and accepted from Mrs Thompson 				
23-09/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> None 				
23-09/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> There was one item identified in item 10 as containing information relating to an individual that required exclusion from the Press or the Public 				
23-09/4 Vacancies	<ul style="list-style-type: none"> The following vacancies were noted: Swarthmoor Ward – 2 vacancies Pennington Ward – 0 vacancies 	<ul style="list-style-type: none"> Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter. 			
23-09/5 Previous Minutes dated 17/07/23 and 22/08/23 and Matters Arising	<ul style="list-style-type: none"> Minutes signed as a true and accurate reflection of the meeting. 				
23-09/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> 1 member of the public reported that there had been cameras outside school on the first day of school and that if the purpose was for monitoring traffic, it would be 	<ul style="list-style-type: none"> Clerk to make enquiries 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Next meet 	

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	<p>inaccurate as there are 30 extra children on a staggered start during September.</p> <ul style="list-style-type: none"> • 1 member of the public reported issues with an ongoing issue relating to a water leak of clean water near to the Old Vicarage in Pennington. It was requested to contact United Utilities as residents have experienced an increase in water rates and the issue needs to be resolved. • 1 member of the public made a donation of £20 for the PC to forward to a community group. 	<ul style="list-style-type: none"> • Clerk to contact MP office to utilise direct contact with UU. • The Parish Council thanks the member of the public for their kind donation 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Next meet
23-09/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Cooper provided an update on following issues: <ul style="list-style-type: none"> - Highways improvements - Swarthmoor A590 improvements, costs, consultations, proposals etc • Community – capital grants • Locality budget funds • A request was made for directional arrows on the Cross-a-Moor round-a-bout. 			
23-09/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • Playground reports to be sent to LCG representative. • Invoice for S'moor playground repairs to be requested • Try and make further contact to arrange return of gardening equipment. • Arrange 3 quote for gardeners to cut S'moor park grass. • 1 final push to find volunteers to cut grass. 	<ul style="list-style-type: none"> • Clerk to send • Clerk to request • Clerk to email • Clerk to arrange 	<ul style="list-style-type: none"> • Clerk • Clerk • Clerk • Clerk 	
23-09/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • Playground reports to be sent to LCG representative. • It was noted that the gala had been a success and profits were split between a number of community groups. • It was noted that the contractor for carpark repairs at Loppergarth hadn't responded so further contact to be made. • It was resolved to support a working group for D-Day 80 years/ Centenary event. 	<ul style="list-style-type: none"> • Clerk to send • Clerk to contact 	<ul style="list-style-type: none"> • Clerk • Clerk 	

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	<ul style="list-style-type: none"> It was resolved to support the quote for replacement locks and door repairs at Sunnyside and the Parish Rooms. It was resolved to support the quote for tree works around Sunnyside and the Parish Rooms. 	<ul style="list-style-type: none"> Clerk to arrange HSI to arrange 	<ul style="list-style-type: none"> Clerk HSI 	
23-09/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> No discussion held. 			
23-09/11 Planning Matters	<ul style="list-style-type: none"> Nothing to report. It was requested to re-visit timetables in bus shelters. 	<ul style="list-style-type: none"> Clerk to make enquiries 	<ul style="list-style-type: none"> Clerk 	
23-09/12 Financial Matters	<p>Financial Matters</p> <p>Balance as at 10/06/2023</p> <p>Payments</p> <p>To resolve to note the following payments from Bank</p> <p><u>Statements</u></p> <p><u>10/06/2023 – 10/07/2023</u></p> <p>Salary £452.40</p> <p>Waterplus Allotments £10.92</p> <p>1 and 1 Ionos Website £8.39</p> <p>Total Bank Statement Expenditure <u>£471.71</u></p> <p>To resolve to note the following payments from Bank</p> <p><u>Statements</u></p> <p><u>11/07/2023 – 10/08/2023</u></p> <p>Gala Bouncy Castle £150.00</p> <p>ICO £35.00</p> <p>WAF Playground Inspections £972.00</p> <p>Salary £452.40</p> <p>Waterplus Allotments £10.92</p> <p>1 and 1 Ionos Website £8.39</p> <p>Waterplus Parish Rooms £23.54</p> <p>Total Bank Statement Expenditure <u>£1,652.25</u></p> <p>Total Bank Expenditure <u>£2,123.96</u></p>	<p><u>£36,196.41</u></p>		

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	Receipts			
	<u>To resolve to note the following receipts from Bank Statements</u>			
	<u>10/06/2023 – 10/07/2023</u>			
	Room Hire	£50.00		
	Room Hire	£38.00		
	Sunnyside Rent	£465.00		
	Total Bank Statement Receipts	<u>£553.00</u>		
	<u>To resolve to note the following receipts from Bank Statements</u>			
	<u>11/07/2023 – 10/08/2023</u>			
	Room Hire	£20.00		
	L.C.G Slide Repair Donation	£792.32		
	Room Hire	£65.00		
	Parish Gala Donation -S'moor park repairs	£50.00		
	Sunnyside Rent	£465.00		
	Total Bank Statement Receipts	<u>£1,392.32</u>		
	Total Bank Statement Receipts	<u>£1,945.32</u>		
	Bank Statement Balance at 10/08/2023	<u>£36,017.77</u>		
	<u>Cashbook Payments</u>			
	Total Cashbook Payments	<u>£0.00</u>		
	<u>Cashbook Receipts</u>			
	Room Hire	£10.00		
	Sunnyside Rent	£465.00		
	Total Cashbook Receipts	<u>£475.00</u>		
	Total Payments	<u>£2,123.96</u>		
	Total Receipts	<u>£2,420.32</u>		

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	<p>Running Balance</p> <p>Reserves</p> <p>General</p> <p>Buildings Maintenance</p> <p>CIL</p> <p>Bus Shelters Maintenance</p> <p>Election Fees</p> <p>Playground Maintenance</p> <p>Total</p> <p><u>To resolve to consider/approve the following payments:</u></p> <p>Lock changes (Parish Rooms and Sunnyside)</p> <p>Tree Surgery (inc VAT)</p> <p>(ex VAT)</p> <p>(VAT)</p>	<p><u>£36,492.77</u></p> <p>£2,000.00</p> <p>£13,993.16</p> <p>£7,121.78</p> <p>£1,521.73</p> <p>£2,000.00</p> <p>£2,527.30</p> <p><u>£29,163.97</u></p> <p>£480.00</p> <p>£320.00</p> <p>£266.67</p> <p>£53.33</p>		
23-09/13 Financial Issues – Budget Review and EA Report	<ul style="list-style-type: none"> Budget review was considered and approved External Auditors Report was considered and accepted with considerations listed. General Reserves were discussed and agreed that any items overbudgeted from last year could go into the general reserves to have least impact on the Precept. It was noted that the JPAG recommendation is that smaller authorities hold between 3 and 12 months of anticipated expenditure which will be shown in the budget/ precept setting for next financial year. 		Approved	Approved
23-09/14 CIL	<ul style="list-style-type: none"> Loppergarth Car Park SIDS 			
23-09/15 Policy Review	<ul style="list-style-type: none"> The following policies were reviewed and adopted: Social Media Policy 			
23-09/16 Training/ Social Media	<ul style="list-style-type: none"> To be moved to next meeting 			

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23-09/17 Items for future agenda	<ul style="list-style-type: none"> • Nimble e-learning – refreshed induction pack • Instagram • Civility and Respect • Community Ownership Fund • Drainage at the allotments 			
	<ul style="list-style-type: none"> • Meeting closed at 8.15pm 			
23-09/18 Date of Next Meeting	The next ordinary meeting was requested for 9 th October 2023 – 7pm in the Parish Rooms			

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