

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 10th July 2023
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson	Mrs Slater Mrs Thompson (Chair)	2 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
23-07/1 Apologies	<ul style="list-style-type: none"> Apologies received and accepted from Mr Stretch Apologies received and accepted from Cllr Cooper 				
23-07/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> None 				
23-07/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> There was one item identified in item 10 as containing information relating to an individual that required exclusion from the Press or the Public 				
23-07/4 Vacancies	<ul style="list-style-type: none"> The following vacancies were noted: Swarthmoor Ward – 2 vacancies Pennington Ward – 0 vacancies 	<ul style="list-style-type: none"> Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter. 			
23-07/5 Previous Minutes dated 19/06/2023 and Matters Arising	<ul style="list-style-type: none"> Minutes signed as a true and accurate reflection of the meeting. 				
23-07/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> A representative of BPRAs provided an update on the recently trimmed verges and monitoring of planted areas. BPRAs requested an update on speed signs around the estate. 	<ul style="list-style-type: none"> As addressed in Cllr Coopers Report 			

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	<ul style="list-style-type: none"> • BPRa provided an update on additional grant funding applications for PAD's 			
23-07/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Cooper provided an update via email on the following issues: Moorgarth pavements Moorgarth parking Birkrigg Park highways/ verges Road signs, road markings 			
23-07/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • No additional issues identified on the playground report • Complaints regarding the state of the play equipment and grounds maintenance were reported and it was reported that grants are being investigated for replacement equipment. • Thanks were extended to volunteers who had recently cut the grass at the park • It was resolved to continue requesting volunteers with a view to look into contracting/ employing someone for grounds maintenance. • Quotes for park repairs was provided as detailed in item 12 finances. • NH response regarding cross-a-moor/ wetland area was provided • Response regarding weed spaying around Swarthmoor was provided 			
23-07/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • No additional issues were identified on the playground report but it was reported that due to new equipment the frequency of reports may possibly be reduced. • It was reported that a vehicle is regularly parked on the pavement at Cross-a-Moor forcing pedestrians onto the road and it was requested to contact PC Madden for advice/ support. 			

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	<ul style="list-style-type: none"> • It was reported that the Loppergarth Community and Playgroup Committee has successfully raised interest for new members • An update on the parish gala was provided along with a request for a grant towards the cost of the bouncy castle as detailed under item 12 finances 			
23-07/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • Following a recent submission for Community Ownership Funding, it was recognised that the match funding aspect was an area that required further work and that a bank of quotes for potential work should be put in place for the next round of funding. • It was reported that a quote for hedgerow maintenance was requested from a local tree surgeon • It was reported that new locks for Sunnyside and Parish Rooms are ongoing • It was reported that a new name sign will be purchased • A discussion was had regarding the replacement oven, porch leak and header tank. 			
23-07/11 Planning Matters	<ul style="list-style-type: none"> • Nothing to report 			
23-07/12 Financial Matters	<p>Financial Matters Balance as at 10/05/2023 Balance as at 01/04/ Payments <u>To resolve to note the following payments from Bank Statements</u> <u>11/05/2023 – 09/06/2023</u> CALC Membership N Power Streetlighting Waterplus Parish Rooms Salary Loppergarth Slide Installation Waterplus Allotments</p>	<p><u>£34,961.51</u></p> <p>£373.66 £11.31 £43.83 £452.40 £1,315.00 £10.92</p>		

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1 and 1 Ionos Website	£8.39		
Total Bank Statement Expenditure	<u>£2,215.51</u>		
<u>To resolve to note the following receipts from Bank Statements</u>			
<u>11/05/2023 – 09/06/2023</u>			
Room Hire	£23.50		
Room Hire Band x 3	£180.00		
Sunnyside Rent	£465.00		
HMRC VAT Refund	£2,295.10		
1 and 1 Ionos Refund	£2.81		
Room Hire	£19.00		
Sunnyside Rent	£465.00		
Total Bank Statement Receipts	<u>£3,450.41</u>		
Bank Statement Balance at 09 June 2023	<u>£36,196.41</u>		
<u>Cashbook Payments</u>			
Total Cashbook Payments	<u>£0.00</u>		
<u>Cashbook Receipts</u>			
Room Hire	£38.00		
Sunnyside Rent	£465.00		
Total Cashbook Receipts	<u>£503.00</u>		
Total Payments	<u>£2,215.51</u>		
Total Receipts	<u>£3,953.41</u>		
Running Balance	<u>£36,699.41</u>		
Reserves			
General	£2,000.00		
Buildings Maintenance	£13,528.16		

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	CIL Bus Shelters Maintenance Election Fees Playground Maintenance Total <u>To resolve to consider/approve the following payments:</u> Grant Application Playground Maintenance	£7,121.78 £1,521.73 £2,000.00 £1,685.00 <u>£27,856.67</u> £150.00 £485.00	• Approved • Approved	To include PC donation £30
23-07/13 CIL	<ul style="list-style-type: none"> Loppergarth Car Park 			
23-07/14 Policy Review	<ul style="list-style-type: none"> The following policies were reviewed and re-adopted: Standing Orders GDPR Privacy Notice Data Breach Policy Data Protection Policy Financial Regulations 			
23-07/15 Items for future agenda	<ul style="list-style-type: none"> Nimble e-learning – refreshed induction pack Instagram 			
	<ul style="list-style-type: none"> Meeting closed at 8.30pm 			
23-07/16 Date of Next Meeting	The next ordinary meeting was requested for 11 th September 2023 – 7pm in the Parish Rooms			

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