

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 19th June 2023
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Stretch Mrs Thompson (Chair)	Cllr Cooper	3 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
23-06/1 Apologies	<ul style="list-style-type: none"> Apologies received and accepted from Mrs Slater Apologies received and accepted from Mr Davidson 				
23-06/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> None 				
23-06/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> There was one item identified in item 12 as containing information relating to an individual that required exclusion from the Press or the Public 	<ul style="list-style-type: none"> Item not discussed to absence of 2 Councillors 			
23-06/4 Vacancies	<ul style="list-style-type: none"> The following vacancies were noted: Swarthmoor Ward – 2 vacancies Pennington Ward – 0 vacancies 	<ul style="list-style-type: none"> Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter. 			
23-06/5 Previous Minutes dated 15/05/2023 and Matters Arising	<ul style="list-style-type: none"> Minutes signed as a true and accurate reflection of the meeting. 				
23-06/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> Representatives of Birkrigg Park updated Council on the formation and constitution of the Residents Association. 				

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	<ul style="list-style-type: none"> Representatives of BPRA updated Council on the success of fund raising events for the estate's defibrillators. Representatives of BPRA raised concerns over lack of speed and road safety signage around the estate. Representatives of BPRA raised issues around the planted areas around the entrance to the estate. 	<ul style="list-style-type: none"> Cllr Cooper to address the concerns as part of the WAF Highways Improvement initiative. Including identifying 20mph zones, signage and speed indicator displays. Cllr Cooper confirmed that this has previously been identified as CCC Highways and as such, will have been adopted by WAF. Residents were advised to report through the online reporting system. 		
23-06/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> Cllr Cooper informed Council that Highways improvements are a major aspect of WAF works at present but funding allocations are still to be confirmed 			
23-06/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> Issues raised regarding National Highways works including grass/ verge cutting, hedges, bollards, and broken gate were discussed. Council were informed of NH's plans to meet with residents to discuss the ongoing maintenance plan. Grass cutting at Swarthmoor Park was discussed having still received no offers. It was mentioned that the equipment was still in the possession of the previous groundsperson. Public use electric car ports were discussed and it was resolved that this is outside the scope of the Parish Council. Weed spraying around the parish was discussed. 	<ul style="list-style-type: none"> Letter to be drafted to NH Clerk to request being copied into correspondence Advertisement for a volunteer to be put out through social media and the commchat. HSt to make contact and arrange the return of equipment Item to be removed from the agenda. Clerk to contact Cllr Cooper 	<ul style="list-style-type: none"> AD/ Clerk Clerk Clerk 	<ul style="list-style-type: none"> Ongoing Immediate Next meet

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23-06/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • Carpark repairs discussed and it was resolved to proceed with the quote for patch repairs as full resurfacing is outside the scope of Council funds this year but consideration to be given to longer term planning for full resurfacing. • It was reported via email that there are 2 people interested in joining the LCG. • It was reported via email that there are lots of events planned for the gala 	<ul style="list-style-type: none"> • Clerk to request HSI to proceed with quote. 	<ul style="list-style-type: none"> • Clerk/ HSI 	<ul style="list-style-type: none"> • ASAP
23-06/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • It was resolved to increase room hire to £6 per hour from September • It was resolved to replace the lock at the Parish Rooms due to increased issues in locking and unlocking. 	<ul style="list-style-type: none"> • Clerk to contact user groups 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • ASAP
23-06/11 Planning Matters	<ul style="list-style-type: none"> • SL/2023/0428 – single storey rear extension forming extended kitchen, dining room, internal alterations and new vehicular access at Rowe End Cottage, Pennington • SL/2023/0453 - discharge of conditions 5, 7, 8, 10 attached to outline planning permission SL/2022/0318 at Seaview Pennington. • SL/2023/0046 – laying of concrete to existing yard areas at Whinfield Farm 	<ul style="list-style-type: none"> • The application was discussed and the Council has no comment to make. • The application was discussed and the Council has no comment to make. • Granted with conditions 		
23-06/12 Financial Matters	<p>Financial Matters Year-end balance as at 31/03/2023 Year commencing balance as at 01/04/2023 Payments <u>To resolve to note the following payments from Bank Statements</u> <u>01/04/2023 – 06/04/2023</u> Waterplus – allotments 1 and 1 Ionos - website Admin expenses - stationery Total Bank Statement Expenditure</p>	<p>£21,965.17 £21,965.17</p> <p>£12.15 £8.39 <u>£7.00</u> <u>£27.54</u></p>		

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	<u>07/04/2023 – 10/05/2023</u>			
	N Power – streetlighting	£65.67		
	Grant award – Reading Room Management Committee	£100.00		
	N Power – streetlighting	£147.47		
	Clerk Salary	£452.40		
	Waterplus - allotments	£12.15		
	1 and 1 Ionos – website	<u>£11.20</u>		
	Total Bank Statement Expenditure	<u>£788.89</u>		
	Total Bank Statement Expenditure	<u>£816.43</u>		
	<u>To resolve to note the following receipts from Bank Statements</u>			
	<u>01/04/2023 – 06/04/2023</u>			
	Room hire	£19.00		
	Room hire	£30.00		
	Sunnyside rent	<u>£465.00</u>		
	Total Bank Statement Receipts	<u>£514.00</u>		
	<u>07/04/2023 – 10/05/2023</u>			
	Precept and parish grant	<u>£13,298.77</u>		
	Total Bank Statement Receipts	<u>£13,298.77</u>		
	Total Bank Statement Receipts	<u>£13,812.77</u>		
	Bank Statement Balance at 10 May 2023	<u>£34,961.51</u>		
	<u>Cashbook Payments</u>			
	Ch – 002024 – CALC Subscription	£373.66		
	BACS – Loppergarth slide	<u>£1,315.00</u>		
	Total Cashbook Payments	<u>£1,688.66</u>		
	<u>Cashbook Receipts</u>			
	De – 500308 – Room hire	£23.50		

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	Band room hire x 3 Sunnyside rent De – 500309 – Sunnyside rent Room hire Total Cashbook Receipts Total Payments Total Receipts Running Balance Reserves General Buildings Maintenance CIL Bus Shelters Maintenance Election Fees Playground Maintenance Total <u>To resolve to consider/approve the following payments:</u> Loppergarth carpark repairs – Patch Repairs <div style="text-align: right;">Full re-surfacing</div>	£180.00 £465.00 £465.00 <u>£19.00</u> <u>£1,152.50</u> <u>£2,505.09</u> <u>£14,965.27</u> <u>£34,425.35</u> £2000.00 £13,063.16 £7,121.78 £1,521.73 £2,000.00 <u>£1,685.00</u> <u>£27,391.67</u> £1740.00 (1450+290vat) £10,380.00 (8650+1730vat)	<ul style="list-style-type: none"> Resolved to proceed with patch repairs 	
23-06/13 CIL	<ul style="list-style-type: none"> It was resolved to use CIL funds for carpark repairs at Loppergarth. 			
23-06/14 Items for future agenda	<ul style="list-style-type: none"> Nothing identified 			
	<ul style="list-style-type: none"> Meeting closed at 8.10pm 			
23-06/15 Date of Next Meeting	The next ordinary meeting was requested for 10 th July 2023 – 7pm in the Parish Rooms			

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