

PENNINGTON PARISH COUNCIL
Ordinary Meeting of the Parish Council
Monday 13th March 2023
7pm
Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson Mrs Slater	Mr Stretch Mrs Thompson (Chair) Cllr Cooper Cllr Willis	2 members of the public		
ITEM	DISCUSSION	ACTIONS	OWNER	DUE	
23-03/1 Apologies	<ul style="list-style-type: none"> No apologies to record 				
23-03/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> None 				
23-03/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> There were no items that required exclusion from the Press or the Public 				
23-03/4 Vacancies	<ul style="list-style-type: none"> Swarthmoor Ward – 2 vacancies Pennington Ward – 0 vacancies Existing Cllrs provided with election packs 	<ul style="list-style-type: none"> Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter. 			
23-03/5 Previous Minutes dated 14-11-2022 and Matters Arising	<ul style="list-style-type: none"> Minutes signed as a true and accurate reflection of the meeting. Updates reported on actions as detailed below 				
Chair moved item 23-03/6 to after point 23-03/12					
23-03/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> 1 member of the public raised ongoing concerns regarding the campsite at Cowran Estate in particular that there should be no support for developments without planning permission and also with regards to road safety and highway/ traffic impact and risk assessments carried out 	<ul style="list-style-type: none"> To be added to next month's agenda for a more informed discussion. 			

	by Freedom Camping. It was requested that the Parish Council request these assessment documents from Freedom Camping.			
23-03/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> • Cllr Willis confirmed that this will be her last meeting in post before conversion to WAF Unitary and extended thanks to the Parish Council. • Thanks were also extended on behalf of the Parish to Cllr Willis for her support over her time in office. • Cllr Cooper gave a brief update on LGR. 			
23-03/8 Swarthmoor/ High Carley	<ul style="list-style-type: none"> • It was confirmed that quotes have been requested for the works required at Swarthmoor Playground. • Concerns regarding Moorgarth to be picked up after April. • Ongoing and additional issues regarding the wetland area were reported. 	<ul style="list-style-type: none"> • Clerk to update on quotes once received • Chair to contact Trading Standards • Letter to be drafted to NH detailing the growing concerns 	<ul style="list-style-type: none"> • Clerk • Chair • AD/ Clerk 	<ul style="list-style-type: none"> • Ongoing • Ongoing • Ongoing
23-03/9 Pennington/ Loppergarth	<ul style="list-style-type: none"> • It was confirmed that quotes have been requested for the works required at Loppergarth Playground. • It was resolved to gather potential cost implications for the wall at Loppergarth Playground for future budget consideration • It was confirmed that materials for the slide repairs at Loppergarth have been ordered. Confirmation of when the work will be carried out still to be received. 	<ul style="list-style-type: none"> • Clerk to update on quotes once received • Quotes to be obtained 	<ul style="list-style-type: none"> • Clerk • HSI 	<ul style="list-style-type: none"> • Ongoing • Ongoing
23-03/10 Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • Responsible Councillors to arrange a property review for Sunnyside. • Ongoing cooker issues were raised and resolved to go ahead with replacement. 	<ul style="list-style-type: none"> • HSI and HSt to arrange • Clerk to contact builder to discuss ongoing work and in extend an invite to them for the annual inspection. • HSI to arrange replacement cooker 	<ul style="list-style-type: none"> • HSI, HSt • HSI 	<ul style="list-style-type: none"> • Ongoing • Ongoing

23-03/11 Planning Matters	<ul style="list-style-type: none"> TR/2023/0007 – TPO general tree maintenance for crown reduction of T3 Sycamore by up to 2m at 3 Beech Court 	<ul style="list-style-type: none"> Grant with Conditions 		
23-03/12 Financial Matters	<ul style="list-style-type: none"> It was noted that the balances on the agenda were incorrect. Correct balances as follows Bank Statement Payments in total £7,988.30 <ul style="list-style-type: none"> Salary £452.40 Waterplus allotments £12.15 1 and 1 Ionos website £8.39 Npower St lighting £63.63 Expenses- printer paper £9.80 Mark Bell Electrical £135.00 (PR outside light replacement and key safe) APC joinery £345.50 (Swarthmoor park gate repair) Ace shelters- Ecapital commerce £6,474.00 (Birkrigg Park bus shelter) Salary £452.40 Waterplus allotments £12.15 1 and 1 Ionos website £8.39 Waterplus parish rooms £14.49 Bank Statement Receipts in total £1,869.06 <ul style="list-style-type: none"> Band room hire x 3 £180.00 Room hire £30.00 Sunnyside rent £465.00 Allotment rent x 3 £90.00 Allotment rent x 4 £120.00 EON refund overcharged meter £119.06 Grazing land rent £300.00 Allotment rent x 2 £60.00 Sunnyside rent £465.00 Room hire £10.00 Allotment rent £30.00 			

	<ul style="list-style-type: none"> • Cash Book Payments in total £2,015.82 AJG Insurance (Parish Council) £1,364.25 AJG Insurance (Sunnyside) £621.57 Ulverston Townlands rent £30.00 • Cash Book Receipts £465.00 Sunnyside Rent £465.00 • Total Payments £10,004.12 • Total Receipts £2,334.06 • Balances as of 10th December 2022 £31,382.53 Balances as of 10th February 2023 £25,263.26 Including cashbook payments/ receipts £23,712.47 • Reserves in total £23,712.42 Building maintenance £15,577.96 CIL £7,121.73 Bus shelter maintenance £1,012.73 <p>The following payments were discussed for approval: There were no payments considered for approval</p>			
23-03/13 Kings Coronation	<ul style="list-style-type: none"> • It was confirmed that residents from Loppergarth are happy to liaise with residents of Swarthmoor in planning an event at the Memorial Hall. 	<ul style="list-style-type: none"> • Information to be sent to both parties 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Next meeting
23-03/14 Community Infrastructure Levy Consideration	<ul style="list-style-type: none"> • Clarification on whether permission will be required to site benches following LGR. • Possible locations for benches were identified as <ul style="list-style-type: none"> - Kinglsey Avenue end of Rufus Lane • Outside Pennington School • Horace • Carkettle Lane • Land between Park Avenue and Brookvale, Swarthmoor 	<ul style="list-style-type: none"> • Clerk to find out if permission is required for installing them and to liaise with Cllr Cooper 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Ongoing
23-03/15 LGR	<ul style="list-style-type: none"> • As updated by Cllr Cooper in item 23-03/7 	<ul style="list-style-type: none"> • Clerk to arrange 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Ongoing

	<ul style="list-style-type: none"> It was suggested to provide links to reporting of issues and the WAF website on the Parish Council website 			
23-03/16 CommChat	<ul style="list-style-type: none"> Council were informed that there is an upcoming meeting to discuss the future of the Commchat publication as there have been issues with securing a team to take over its running. It was suggested to advertise for a new team via social media There was clear disappointment at the thought of losing a valuable resource for the community and Council were urged to support keeping the publication running. 	<ul style="list-style-type: none"> YA to update at the next meeting 	<ul style="list-style-type: none"> YA 	<ul style="list-style-type: none"> Next meet
23-03/17 Adoption of Council Policies	<ul style="list-style-type: none"> It was resolved to adopt the following policies: <ul style="list-style-type: none"> - Grants Policy (with the addition of requesting at least 2 quotes to support grant applications). - Protocol on the recording and filming of council and community meetings - Retention of Documents Policy 			
23-03/18 Items for Future Agendas	<ul style="list-style-type: none"> Kings Coronation CommChat Cowran Estate Camping LGR 			
	<ul style="list-style-type: none"> Meeting closed at 8.35pm 			
23-03/19 Date of Next Meeting	The next ordinary meeting was requested for 17 th April 2023 – 7pm in the Parish Rooms			

Signed Chairman..... Date.....

Signed Clerk..... Date.....