

**PENNINGTON PARISH COUNCIL**  
**Ordinary Meeting of the Parish Council**  
**Monday 13<sup>th</sup> February 2023**  
**7pm**  
**Parish Rooms**

**Minutes**

<b>Attendees</b>	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson Mrs Slater	Mr Stretch Mrs Thompson (Chair) 1 Members of the public		
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTIONS</b>	<b>OWNER</b>	<b>DUE</b>
23-02/1 Apologies	<ul style="list-style-type: none"> <li>Apologies received and accepted from Cllr Willis</li> <li>Retrospective apologies sent from Cllr Cooper</li> </ul>			
23-02/2 Declarations of Councillors Interests	<ul style="list-style-type: none"> <li>None</li> </ul>			
23-02/3 Exclusion of the Press and Public	<ul style="list-style-type: none"> <li>There were no items that required exclusion from the Press or the Public</li> </ul>			
23-04/4 Vacancies	<ul style="list-style-type: none"> <li>Swarthmoor Ward – 2 vacancies</li> <li>Pennington Ward – 0 vacancies</li> </ul>	<ul style="list-style-type: none"> <li>Vacancies to be advertised on the website and requested to be advertised via CommChat and school newsletter.</li> </ul>		
23-02/5 Previous Minutes dated 14-11-2022 and Matters Arising	<ul style="list-style-type: none"> <li>Minutes signed as a true and accurate reflection of the meeting.</li> </ul>			
23-02/6 Public Participation by Question and Comment	<ul style="list-style-type: none"> <li>A minute's silence was observed following the earthquake in Turkey/ Syria as requested by a member of the public.</li> </ul>			
23-02/7 District Councillors/ Elected Members Reports	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>			

<p>23-02/8 Swarthmoor/ High Carley Pennington/ Loppergarth Sunnyside/ Parish Rooms</p>	<ul style="list-style-type: none"> <li>• Issues raised on the playground inspections were discussed and it was resolved to follow up on previous quotes provided.</li> <li>• Growing concerns were forwarded from residents of Moorgarth of the increased parking issues and potential safety aspects of increasing levels of wood storage.</li> <li>• Further concerns were raised regarding the wetland area</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk to contact the park inspector re: quotes</li> <li>• Clerk to contact SLH, EH, the FO, JW, BC and HM</li> <li>• Clerk to contact NH and escalate if a reasonable response isn't received</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk</li> <li>• Clerk</li> <li>• Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• Next meet</li> <li>• Next meet</li> <li>• Next meet</li> </ul>
<p>23-02/9 Pennington/ Loppergarth</p>	<ul style="list-style-type: none"> <li>• Quotes for the replacement playground equipment were discussed and was resolved to proceed with quote 2.</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk to contact contractor</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• ASAP</li> </ul>
<p>23-02/10 Sunnyside/ Parish Rooms</p>	<ul style="list-style-type: none"> <li>• Responsible Councillors to arrange a property review for Sunnyside.</li> <li>• Ongoing cooker issues were raised and resolved to go ahead with replacement.</li> </ul>	<ul style="list-style-type: none"> <li>• HSI and HSt to arrange</li> <li>• Clerk to arrange replacement cooker</li> </ul>	<ul style="list-style-type: none"> <li>• HSI, HSt</li> <li>• Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> <li>• ASAP</li> </ul>
<p>23-02/11 Planning Matters</p>	<ul style="list-style-type: none"> <li>• TR/2023/0007 – TPO general tree maintenance for crown reduction of T3 Sycamore by up to 2m at 3 Beech Court</li> <li>• SL/2023/0061 – Loft conversion including rear dormer to form gallery to existing bedroom at 8 Ash Court</li> <li>• 6/23/9001 – Siting of plant and equipment for concrete batching plant at Lindal Industrial Estate</li> </ul>	<ul style="list-style-type: none"> <li>• No comment to make</li> <li>• No comment to make</li> <li>• Although the Council resolved to offer no objection to the application, concerns were raised over the following material considerations: Highway safety Traffic The road layout at this location is now a 6 point junction made up of 4 roads and 2 substantial driveways from both the Industrial Estate and Diamond Yard. This poses the possibility of increased difficulty for motorists navigating this part of</li> </ul>	<ul style="list-style-type: none"> <li>• Clerk</li> </ul>	<ul style="list-style-type: none"> <li>• Immediate</li> </ul>

		<p>road where visibility is already a challenge and especially with no evidence of appropriate road signs (stop/ give-way) or road markings at either junction or the entrances/exits.</p> <p>The Parish Council have requested that consideration be given to ensuring that appropriate Risk Assessments and Highway Assessments are carried out and that adequate signage and road markings that clearly define the road layout are sited as a matter of importance.</p>		
<p>23-02/12 Financial Matters</p>	<ul style="list-style-type: none"> <li>• <b>Payments in total</b> <span style="float: right;"><b>£1,998.32</b></span></li> <li>Lexis Nexis (Arnold Baker Book) <span style="float: right;">£164.99</span></li> <li>Bus shelter cleaning <span style="float: right;">£40.00</span></li> <li>CiLCA <span style="float: right;">£410.00</span></li> <li>Salary backpay <span style="float: right;">£404.60</span></li> <li>Salary <span style="float: right;">£452.40</span></li> <li>Waterplus allotments <span style="float: right;">£24.46</span></li> <li>1 and 1 Ionos Website <span style="float: right;">£8.39</span></li> <li>Waterplus Allotments <span style="float: right;">£12.15</span></li> <li>1 and 1 Ionos Website <span style="float: right;">£8.39</span></li> <li>Salary <span style="float: right;">£452.40</span></li> <li>Waterplus Allotments <span style="float: right;">£12.15</span></li> <li>1 and 1 Ionos Website <span style="float: right;">£8.39</span></li> <li><b>The following payments were discussed for approval:</b></li> <li>• <b>Receipts in total</b> <span style="float: right;"><b>£7,081.06</b></span></li> <li>CCC BSOG <span style="float: right;">£5,612.00</span></li> <li>Sunnyside Rent <span style="float: right;">£465.00</span></li> <li>Band room hire x 3 <span style="float: right;">£180.00</span></li> <li>Room hire <span style="float: right;">£30.00</span></li> </ul>			

	Sunnyside rent £465.00 Allotments x 3 £90.00 Allotments x4 £120.00 EON Next refund £119.06 • <b>Balances as of 10<sup>th</sup> November 2022 £26,830.91</b> <b>Balances as of 10<sup>th</sup> January 2023 £31,913.65</b>  <b>Breakdown of reserves to be listed on minutes</b>			
23-02/13 Kings Coronation	<ul style="list-style-type: none"> <li>It was requested to contact a member of the Loppergarth Community Group to bring both wards together for an event to be held at the Memorial Hall.</li> </ul>	<ul style="list-style-type: none"> <li>HSI to discuss at the LCG meeting</li> </ul>	<ul style="list-style-type: none"> <li>HSI</li> </ul>	<ul style="list-style-type: none"> <li>Next meeting</li> </ul>
23-02/14 Community Infrastructure Levy Consideration	<ul style="list-style-type: none"> <li>Price ideas were provided for benches.</li> <li>It was resolved to gather thoughts on possible locations for benches.</li> </ul>	<ul style="list-style-type: none"> <li>Clerk to find out if permission is required for installing them.</li> </ul>	<ul style="list-style-type: none"> <li>Clerk</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> </ul>
23-02/15 Adoption of Council Policies	<ul style="list-style-type: none"> <li>It was resolved to adopt the following policies:             <ul style="list-style-type: none"> <li>- Equality and Diversity Policy</li> <li>- HCID</li> <li>-Safeguarding</li> <li>-SAR</li> <li>-Training and Development Policy</li> </ul> </li> </ul>			
23-02/16 Items for Future Agendas	<ul style="list-style-type: none"> <li>CommChat</li> <li>LGR</li> </ul>			
	<ul style="list-style-type: none"> <li>Meeting closed at 8.35pm</li> </ul>			
23-02/17 Date of Next Meeting	The next ordinary meeting was requested for 13 <sup>th</sup> March 2023 – 7pm in the Parish Rooms			

Signed Chairman..... Date.....

Signed Clerk..... Date.....