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| **PENNINGTON PARISH COUNCIL****Monday 8th February 2021 – 7pm****ZOOM MEETING****MINUTES** |
| **ATTENDEES** | Mr Bertram (Chair)Mrs Thompson (Vice Chair) Mr StretchMrs Slater Mrs Bell (Clerk)Mrs Athersmith 1 member of the public |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| 1. **Welcome and Apologies**
 | * Mr Bertram opened the meeting and welcomed all in attendance
* Apologies received and accepted from Mr Thompson
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| 1. **Declaration of Councillors Interests**
 | * None
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| 1. **Previous Minutes, Matters Arising and Actioned Items**
 | * Mrs Thompson informed members that she was due to speak with Miss Dawes regarding the Loppergarth land identified as potential parking within the next week and will report back at the next meeting.
* Mrs Thompson informed members that the action linking the CLP and safety measures relating the round-a-bout works is still ongoing.
* Mrs Bell has contacted Mr Spencer regarding the play equipment that needs de-scaling and repainting at Swarthmoor park. He has been aware of the issue and has agreed to look at the work when weather permits.
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| 1. **Vacancies**
 | * Ward of Swarthmoor -1 Vacancies
* Ward of Pennington - 0 Vacancies
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| 1. **Public Participation by Question and Comment**
 | * A member of the public offered a cheque for the amount of £30 for the Parish Council to donate to a cause of their choice.
* It was agreed to donate the cheque to the CLP towards proposed community activities.
 | * Mrs Bell to contact the member of the public to collect the cheque.
* Mrs Bell to thank the member of the public on behalf of the Parish Council.
 | * LB
 | * ASAP
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| 1. **Police Report**
 | * Mrs Bell reported that she had been informed of the change in format to the police report.
* The new format will be in the form of a monthly newsletter sent to Parish Councils with a link to the crime figures.
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| 1. **Covid Update**
 | * Updates will continue to be reported when received.
* Meetings will continue to be held remotely until advised otherwise.
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| 1. **Community Led Plan/ Kick Start Plan**
 | * Mrs Thompson reported that the next meeting will be held in 2 weeks time.
* Mrs Thompson confirmed that the CLP group will continue to take control of the Kickstart Plan and shared ideas on proposed activities once lockdown has eased.
* Mrs Thompson shred ideas of how school children, Community Chat and residents can be involved in generating ideas for themes/ events e.g. Art Trails which will be engaging and encourage outdoor exercise.
* It was agreed that due to the CLP being an established group with existing Terms of Reference, minuted meetings and funding linked through the Paris Council accounts, they will continue to be in control of the programme until such a time that out-sourcing becomes necessary.
* Mrs Thompson was thanked on behalf of the Parish Council for all of the hard work that has been put in to establishing the CLP/ group.
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| 1. **Swarthmoor and High Carley a. Playground Reportb. Basketball Areac. Allotments**
 | * Playground report not yet received
* Mrs Bell reported that a number of items needed discussing with regard to the allotments but requested that they be discussed under Item 15 – Correspondence.
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| 1. **Loppergarth and Pennington**
* **Playground Report**
* **Playground Equipment**
* **Parking**
* **Tree/ Plaque Donation**
* **Notice Boards**
* **Church**
 | * Playground Report not yet received.
* Mrs Bell informed members that an email had been received stating that equipment was due to be delivered in the next week or 2.
* Parking issues as discussed in Item 3.
* Tree/plaque ongoing.
* Notice boards ongoing
* Mrs Slater discussed information relating to the church being placed under Ulverston’s responsibility.
* Concerns were raised as to the future of the church and it was suggested that a letter be sent to Rev. Bing asking for clarification of future plans for the church.
 | * Mrs Bell to draft a letter to Rev. Bing
 | * LB
 | * ASAP
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| 1. **Sunnyside and Parish Rooms**
 | * Signed tenancy agreement and rent has been received.
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| 1. **Highways**
* **Proposed Roundabout**

**Cross-a-Moor** | * Mrs Thompson commented on recent correspondence received with regard to clearance of vegetation along the A590. It was evident that not all residents had received notification of this work including landowners.
* Mrs Athersmith informed members of the response she had received from CCC with regard to the planned round-a-bout work and potential disruption around the Main Road/ Park Road/ Park Field area.
* The response was that the work is being under taken by HE and no planning is required. CCC will not fund work for mitigating factors relating to speed and additional safety measures in this area.
* Further concerns were raised over the safety of residents, pedestrians and road users.
* Mrs Thompson suggested that the published consultation dates be made available to wider community as a matter of importance.
* Mrs Slater requested that a site visit be arranged with Mr Mason who has met already with the nursery and school.
* Concern was raised that the Parish Council has not been involved in these meetings and as a representative body for the community, it is extremely important to be involved and have access to meetings and documents at all stages of the planned works.
* Concerns were raised over the general state of the roads in the parish (potholes, drains etc).
 | * Mrs Bell to make inquiries
* Mrs Bell to contact Cllr Willis
 | * LB
* LB
 | * ASAP
* Next Meeting
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| 1. **Invoices and Receipts**
 | * Schedule attached to the agenda, no issues reported.
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| 1. **Planning**
 | * 3 applications reported. Schedule attached.
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| 1. **Correspondence/ Emails**
 | * Mrs Bell informed members of a planned temporary road closure on Main Street, Pennington for BT cabling works. Residents had not received notification so Mrs Bell has been making inquiries and will update when possible.
* Dark Skies Festival information received promoted through the website, social media and community mailing list.
* Calc – Friday Round-up courses.
* Mrs Bell made inquiries into the banner at Lindal Playground. The Clerk for Lindal and Marton was unaware of it and confirmed that it had not been sourced through the Parish Council.
* Notification of Section 137 Limit (2021-2022) - £8.41 per elector
* Change to vehicle movement at Newby Bridge. Vehicles to turn left at the Swan Hotel junction and use the round-a-bout to head back towards the Ulverston direction.
* Nalc Land Registry Survey.
* Mrs Bell informed members that she had been dealing with an issue of noise and property damage at Bank Terrace Lindal. Advice had been sought from SLDC, Cllr Willis and PCSO Madden. Mrs Bell confirmed that she had exhausted all avenues and would contact the resident to discuss the outcome.
* Report of litter around the church grounds. It was questioned as to whether the Parish Council would be able to take over maintenance of the church grounds.
* Concerns over the amount of litter and dog fouling in the area. A request had been made for signs to be put up around the parish. It was commented that a presentation had been given in the past through SLDC and there had been initiatives in place where communities could be provided with resources such as bin bags and litter pickers.
* Mrs Bell requested confirmation from Mr Stretch regarding waiting lists for the allotments following a request from an existing plot holder to take over one of the adjoining plots. Mr Stretch confirmed that there was a waiting list and that we would be unable to offer a plot at this time.
* Mrs Bell raised the issue that the plot in question had appeared to be un-cultivated for some time and questioned whether there is a breach of the tenancy agreement.
* The Parish Council stated that whilst the agreement states that plots should be properly cultivated, during the Covid pandemic, it has been difficult to monitor the situation fully and will continue to keep a check on the site over the next 12 months.
* Mr Stretch confirmed that he organises an annual meeting with plot holders to ensure hedges are adequately maintained etc but unfortunately due to Covid restrictions was unable to hold a meeting last year.
* Mrs Bell informed members of correspondence received with regard to the wording of the allotment tenancy agreement. The letter came with a request to review and amend a number of clauses in the agreement.
* The Parish Council discussed this and agreed that the tenancy agreement is a standard document that is in line with the current regulations the “Allotments Act 1950”. It was therefore decided that there was no reason to amend the wording of the tenancy agreement at this time.
 | * Mrs Bell to look into the availability of resources.
* Mrs Bell to contact plot holder and advise them to contact Mr Stretch to be added to the waiting list.
 | * LB
* LB
 | * Ongoing
* ASAP
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| 1. **Unitary Authority**
* **Questions for Elected Members**
 | * Questions listed on the attached schedule are for future reference once more information is available.
* Members were encouraged to forward any further questions or comments to the Clerk to keep on record.
* Mrs Thompson informed members that she had attended a very interesting meeting which was very pertinent to questions that are being raised.
* Mr Thompson informed members that there are plans for a paid role to be put in place for a ‘Locality Co-ordinator’ in each area.
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| 1. **Website Content**
* **Emergency Plan**
* **Policies**
 | * Mrs Thompson informed members that a new member of the community has joined the group and has extensive knowledge of Emergency Planning so will be a valuable member of the group.
* Mrs Thompson informed members that the next meeting was planned for Monday 15th February at 7pm.
* Ongoing
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| 1. **Carbon Footprint Tool**
 | * Mrs Slater thanked everyone for taking the time to look at the Carbon Footprint Tool.
* Mrs Slater commented that the tool has received positive feedback and will help to reduce the carbon footprint.
* Mrs Slater stated that Climate Change is extremely current and requested that it be taken on by a dedicated group. It was asked whether it could be added to the CLP however, it was decided that due to the amount of work the CLP group is committed to already, it would be better to develop another sub-committee for this item.
* Mrs Slater suggested that once lockdown restrictions have been relaxed, the Parish Council invite someone to give a talk on Climate Change.
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| 1. **Local Heroes**
 | * Mrs Slater requested that consideration be given to a ‘Local Heroes’ programme where members of the community can nominate their ‘Local Hero’ who will receive a recognition/ prize or gift at the last Parish Meeting of the year.
* It was commented that this mirrors the Christmas gifts offered by the Parish Council each year.
* A suggestion to streamline the initiative was made.
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| 1. **Whinfield Flooding**
 | * No further information to report.
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| 1. **Appointment of Year End Auditor**
 | * It was agreed to contact Mr Crammond with regard to the external audit for 2020-2021 financial year.
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| **Date of Next Meeting and items for the Agenda** | * Monday 8th March 2021 – 7pm Zoom
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| **Signed Clerk:** |  | **Date:** |  |
| **Signed Chairman:** |  | **Date:** |  |