

# PENNINGTON PARISH COUNCIL

**Monday 8<sup>th</sup> November 2021**

**7pm**

**Parish Rooms**

## Minutes

<b>Attendees</b>	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson Mrs Slater (acting chair) Mr Stretch 4 Members of the public			
<b>ITEM</b>	<b>DISCUSSION</b>	<b>ACTIONS</b>	<b>OWNER</b>	<b>DUE</b>
1. Apologies	<ul style="list-style-type: none"> <li>Apologies received from Mr Bertram, Mrs Thompson, Cllr Willis, Cllr Cooper and a member of the Loppergarth Community Group.</li> <li>All apologies accepted.</li> <li>Mrs Slater agreed to chair the meeting in the absence of the Chair and Vice-Chair.</li> </ul>			
2. Declarations of Councillors Interests	<ul style="list-style-type: none"> <li>None</li> </ul>			
3. Vacancies	<ul style="list-style-type: none"> <li>Swarthmoor Ward – 1 vacancy</li> <li>Pennington Ward – 0 vacancies</li> </ul>			
4. Previous Minutes and Matters Arising	<ul style="list-style-type: none"> <li>Minutes agreed and signed as correct.</li> </ul>			
5. District Councillor Reports	<ul style="list-style-type: none"> <li>Cllr Cooper sent information via email</li> <li>First Local Community Grant given to friends of the X112 Community Transport Group.</li> <li>Update on LGR – Barrow South Lakes and Eden District Council will merge from 01/04/2023 (Westmorland and Furness Council).</li> <li>Will have all powers of existing districts plus responsibilities of County Council (to be abolished).</li> <li>Elections to W&amp;F Council May 2022 with those councillors shaping the new council as a shadow authority before going live in April 2023.</li> </ul>			
6. Public Participation by question and comment	<ul style="list-style-type: none"> <li>1 member of the public requested information on the re-opening of the Reading Rooms.</li> </ul>			

	<ul style="list-style-type: none"> <li>• It was confirmed that there is now a full Trusteeship but committee positions still need to be filled. These need to be filled by members of regular user groups.</li> <li>• Mrs Slater requested a copy of the constitution.</li> <li>• It was agreed that the Parish Council and wider community should attend the AGM.</li> <li>• It was requested that the Parish Council facilitate a meeting with the trustees and wider community.</li> <li>• Due to the absence of Parish Councillors, it was agreed to contact the member of the public with all new information.</li> <li>• A member of the Loppergarth Community Group updated the Parish Council on issues surrounding damaged park equipment.</li> <li>• It was agreed to order a replacement cradle swing as the timbers had rotted and the swing had to be removed.</li> <li>• The cost to replace was in the region of £699 + £150 installation.</li> <li>• It was agreed that LCG and the PC will contribute half of the cost each.</li> <li>• It was agreed to use the previous donation from a member of the public towards replacement of the equipment.</li> <li>• Concerns were raised over various aspects of the planned camping/ caravan site at Cowran Farm.</li> <li>• These included noise, access, growth of the site including music festivals, dual site (vulnerable children), numbers, behaviour of older children/ teenagers and other concerns that were raised following 2016 planning application.</li> <li>• The site owner attended the meeting and addressed all concerns raised.</li> <li>• Mitigating factors that have been considered and put in place are limiting the pitch size (approx. 1 acre out of a 4 acre area) and the number of units allowed (to</li> </ul>			
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	<p>be written into the license), basic facilities provided, fenced to reduce noise etc, restricted noise hours and directing visitors to use the most appropriate access routes avoiding the village and confirmation that music festivals are not a consideration.</p> <ul style="list-style-type: none"> <li>• It was stated that any further additions to the site would require formal planning procedures.</li> <li>• The site owner confirmed that the license has been granted and work should start sometime around Easter 2022.</li> <li>• The site owner agreed to stay in contact with the Parish Council with progress updates.</li> <li>• The Parish Council will remain in contact the member of the public who raised serious concerns.</li> </ul>			
7. Members Items	<ul style="list-style-type: none"> <li>• Mrs Slater asked that the community trees be mentioned again in the next Comm Chat magazine.</li> </ul>	<ul style="list-style-type: none"> <li>• Mrs Slater to send a statement to the Comm Chat team.</li> </ul>	<ul style="list-style-type: none"> <li>• HS</li> </ul>	<ul style="list-style-type: none"> <li>• ASAP</li> </ul>
8. Police Report	<ul style="list-style-type: none"> <li>• A link to South Lakes Focus is on the website.</li> <li>• Nothing for Pennington Parish in the last edition.</li> </ul>			
9. Community Led Plan/ Kickstart Plan	<ul style="list-style-type: none"> <li>• September meeting was postponed due to Covid.</li> <li>• Nothing to report.</li> </ul>			
10. Swarthmoor/ High Carley	<ul style="list-style-type: none"> <li>• Playground report has been received. No additional issues to add.</li> <li>• Mrs Bell reported damaged shrubs by the basketball area.</li> <li>• Mrs Bell informed members that the new bus shelters were due to be installed from Wed 10<sup>th</sup> November.</li> <li>• Thank you to the Clerk for liaising with the bus shelter rep with coordinating the new shelters that resulted in a successful grant.</li> </ul>	<ul style="list-style-type: none"> <li>• Harold to monitor trees.</li> </ul>	<ul style="list-style-type: none"> <li>• HSt</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
11. Loppergarth/ Pennington	<ul style="list-style-type: none"> <li>• Playground inspection has been received. Issues as raised in item 6.</li> <li>• LCG informed of a planned Casino Night on 20<sup>th</sup> November.</li> <li>• Mr Davidson raised concerns over the state of the parking area adjacent to the playground.</li> </ul>	<ul style="list-style-type: none"> <li>• It was suggested contacting HE whilst A590 work is ongoing.</li> </ul>		

12. Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> <li>• Mrs Bell stated that the Electrical Inspection Report is still ongoing.</li> <li>• Mrs Bell reported that BWECT has not yet been in touch regarding the grant so work on replacing the lights has not yet been started.</li> <li>• Mrs Slater and Mr Stretch to rearrange the Sunnyside Inspection.</li> </ul>			
13. Planning Matters				
<ul style="list-style-type: none"> <li>• Matters arising from previous applications</li> </ul>	<ul style="list-style-type: none"> <li>• Work on a bungalow on Park Road was commented on.</li> </ul>			
<ul style="list-style-type: none"> <li>• Review and comment on new applications</li> </ul>	<ul style="list-style-type: none"> <li>• Discussion on Cowran Farm as detailed in item 6.</li> </ul>			
<ul style="list-style-type: none"> <li>• Note decisions on applications</li> </ul>	<ul style="list-style-type: none"> <li>• Nothing to report.</li> </ul>			
14. Financial Matters				
<ul style="list-style-type: none"> <li>• Payments Made</li> </ul>	<ul style="list-style-type: none"> <li>• 1 and 1 Ionos website - £8.39</li> <li>• Clerk Salary - £266.24</li> <li>• Clerk's expenses (Parish Rooms items) - £86.63</li> <li>• Clerks expenses (tel calls, stamps) – £10.37</li> <li>• FES Wasps Nests - £90.00</li> <li>• Clerks expenses (sundries) – £13.09</li> <li>• Clerks expenses (sundries) - £11.29</li> <li>• Electrifix (Parish Rooms bulbs) - £4.99</li> <li>• Water Plus (Parish Rooms) - £26.53</li> </ul>			
<ul style="list-style-type: none"> <li>• Payments to Approve</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>			
<ul style="list-style-type: none"> <li>• Payments Due</li> </ul>	<ul style="list-style-type: none"> <li>• None</li> </ul>			
<ul style="list-style-type: none"> <li>• Receipts</li> </ul>	<ul style="list-style-type: none"> <li>• Sunnyside Rent - £465.00</li> <li>• Parish Rooms Rent – £120.00</li> </ul>			
<ul style="list-style-type: none"> <li>• Balances</li> </ul>	<ul style="list-style-type: none"> <li>• As at 08/10/2021 balance shown as £16,767.18</li> </ul>			
15. Correspondence	<ul style="list-style-type: none"> <li>• By majority vote it was agreed to adopt the SLDC Code of Conduct and re-adopt the Model Standing Orders.</li> <li>• Mrs Athersmith and Mrs Thompson were voted as representatives for the HE and Pennington School competition.</li> </ul>			

	<ul style="list-style-type: none"> <li>A request for information on the electrical supplies to the AED's was received. Mrs Stretch agreed to speak to the person if they wanted further information.</li> </ul>			
16. Highways	<ul style="list-style-type: none"> <li>Mrs Slater informed members that the planned site visit has been moved to 26<sup>th</sup> November.</li> </ul>			
17. Emergency Plan Review	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>			
18. Local Plan Review Response	<ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>			
19. Budget Setting and Precept	<ul style="list-style-type: none"> <li>The budget for 2022-2023 was considered. Taking into account regular payments and forecasted expenses, it was agreed that the expected expenditure would be £14,204.23.</li> <li>The parish council considered possible income for the year but it was decided that future rental income should not be included as this was not guaranteed. The current amount in the bank realised £16,767.18</li> <li>The precept for 2021-2022 was £5298.27 It was decided to raise the precept by 2.5% in line with the RPI. This produces an increase of £132.46 giving a precept for the year of £5430.73.</li> </ul>			
20. Rent/ Salary Reviews	<ul style="list-style-type: none"> <li>It was agreed to keep Sunnyside monthly rental at £465.00 to be reviewed following site inspection.</li> <li>It was agreed to keep allotment annual rent at £30.00</li> <li>It was agreed to keep grazing land annual rent at £300 to be reviewed following site inspection.</li> <li>It was agreed to raise the Clerk's salary in line with the NALC Salary Scale giving a monthly increase of £5.20</li> </ul>			
21. Parish Rooms Risk Assessment	<ul style="list-style-type: none"> <li>Mrs Bell informed members that some issues had been included on the risk assessment and will forward the updated form.</li> <li>Consideration for lighting at the entrance gate was requested.</li> </ul>	<ul style="list-style-type: none"> <li>LB to forward Risk Assessment.</li> </ul>	<ul style="list-style-type: none"> <li>LB</li> </ul>	<ul style="list-style-type: none"> <li>ASAP</li> </ul>
22. Risk Management Policy	<ul style="list-style-type: none"> <li>By majority vote, the Risk Management Policy was re-adopted.</li> </ul>			
23. Parking Consultation Events	<ul style="list-style-type: none"> <li>Nothing to report</li> </ul>			

24. Christmas Trees	<ul style="list-style-type: none"> <li>• It was requested that consideration be given to providing Christmas Trees for Loppergarth and Swarthmoor communities.</li> <li>• The landlord at the Miners Arms has requested that the Parish Council donate the lights for their tree as he is happy to provide the tree as normal.</li> <li>• It was suggested that instead of giving individual gifts to the community, a community gift of the tree/ lights be given.</li> <li>• It was suggested that as the Parish Council has agreed to donate £150 to the Football club to remove the Birkrigg Park Bus Shelter, £150 should be donated to both Loppergarth and Swarthmoor for the tree/ lights.</li> <li>• By majority vote this was agreed.</li> </ul>			
25. Items for Future Agendas	<ul style="list-style-type: none"> <li>• Donation to Church</li> <li>• Donation to NWAA</li> <li>• Loppergarth carpark surface.</li> </ul>			
26. Date of Next Meeting	The next meeting was planned for 13 <sup>th</sup> December 2021 – 7pm in the Parish Rooms			

Signed Chairman..... Date.....

Signed Clerk..... Date.....