

PENNINGTON PARISH COUNCIL

Monday 14th February 2022

7pm

Parish Rooms

Minutes

Attendees	Mrs Athersmith Mrs Bell (Clerk) Mr Davidson Mrs Slater Mr Stretch Cllr Cooper 6 Members of the public			
ITEM	DISCUSSION	ACTIONS	OWNER	DUE
1. Resignation of Chair	<ul style="list-style-type: none"> The resignation of Mr Bertram as Chair and councillor was accepted. Mr Bertram sent the following statement: "I would like to thank all the councillors and secretaries that I have worked with over the years for their help and support. I am not in as good health as I used to be , so have decided to step down as Chairman and from the council as I can longer fulfil the requirements of the role. I wish you all the success for the future and I hope the council continues its great work going forward". Mrs Thompson as vice-chair will step in as chair until the next full Annual Meeting of the Parish Council. The vacancy will be advertised on the website, noticeboards and social media and the form sent to Electoral Services. The Parish Council would like to extend greatest thanks to Mr Bertram for nearly 3 decades serving on the Parish Council. 			
2. Apologies	<ul style="list-style-type: none"> Apologies received from Mrs Thompson, Cllr Willis and a representative of the Reading Rooms. All apologies accepted. 			
3. Declarations of Councillors Interests	<ul style="list-style-type: none"> None 			
4. Vacancies	<ul style="list-style-type: none"> Swarthmoor Ward – 2 vacancies. Pennington Ward – 0 vacancies 			
5. Previous Minutes and Matters Arising	<ul style="list-style-type: none"> Clerk reported that the previous minutes were dated 10th January 2022 not 13th December 2021 as stated on the Agenda. 2 actions not completed: <ul style="list-style-type: none"> - Clerk to contact 1 outstanding allotment lease. - Mr Stretch to contact 1 outstanding allotment lease. - Mrs Slater to forward Emergency Plan to the clerk for the website. 	<ul style="list-style-type: none"> - Clerk to contact allotment 12 - Mr Stretch to contact allotment 5 - Mrs Slater to forward the Emergency Plan 	<ul style="list-style-type: none"> - Clerk - HSt - HSI 	<ul style="list-style-type: none"> - Next Meet - Next Meet - Ongoing

	<ul style="list-style-type: none"> Minutes were accepted as a true reflection of the meeting. Minutes were signed by the acting chair – Mrs Slater. 			
6. District Councillor Reports	<ul style="list-style-type: none"> Cllr Cooper informed the Parish Council that due to staff shortages there could be some delays in responses from SLDC Planning Department. Cllr Cooper stated that a £500 donation has been made from his locality budget towards the Millennium Gardens. Mrs Slater thanked Cllr Cooper for the generous donation. 	<ul style="list-style-type: none"> 		
7. Public Participation by question and comment	<ul style="list-style-type: none"> 1 member of the public and representative from Pennington School raised concerns regarding parking once the roundabout scheme is complete and the additional parking that has been provided is no longer available. The Parish Council were asked to support their bid in finding alternative parking options following completion of the roundabout scheme. 1 member of the public commented on the padlocked footpath, dead animals close to Cowran Estate and the footpath between Loppergath and Rowe Head. 1 member of the public thanked the Parish Council for letters received regarding the request to issue an Article 4 Direction on the license for camping at Cowran Estate. The member of the public wished to clarify a few points listed in the letters to avoid confusion. These points were heard and accepted. The member of the public informed the Parish Council that he had had a follow up meeting with the MP and had questioned when an Article 4 direction can be applied. The response being that it can be issued at any time. 	<ul style="list-style-type: none"> The clerk agreed to make contact with housing development, Highways England and the land owner to discuss possible options. It was confirmed that the padlocked footpath has been reported, dead animals have been removed and Cllr Cooper will investigate the footpath between Loppergath and Rowe Head. No action. 	<ul style="list-style-type: none"> Clerk No actions 	<ul style="list-style-type: none"> Ongoing
8. Swarthmoor Reading Rooms	<ul style="list-style-type: none"> 1 representative from the Reading Rooms stated that the AGM had been held. 			

	<ul style="list-style-type: none"> Support is being sought through the Diocese and ACT for guidance in producing a new constitution. It was stated that although progress is being made, the support from the Parish Council is still extremely important as changes to the trusteeship could happen at any time resulting in issues with having a functional facility again. 1 representative of the Reading Rooms who was unable to attend forwarded a list of questions/ concerns. These will be re-visited at the next meeting. 			
9. Members Items	<ul style="list-style-type: none"> Nothing Raised 	<ul style="list-style-type: none"> No actions 		
10. Police Report	<ul style="list-style-type: none"> Latest edition has been forwarded to members and the link added to the website. 	<ul style="list-style-type: none"> Clerk to add information to website when available. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Ongoing
11. Community Led Plan/ Kickstart Plan	<ul style="list-style-type: none"> Mrs Slater confirmed that a meeting was held the week prior to the Parish Council meeting. Mrs Athersmith stated that she is in the process of setting a 'Bunny Trail'. 	<ul style="list-style-type: none"> No actions, item to remain on agenda for updates. 		
12. Swarthmoor/ High Carley	<ul style="list-style-type: none"> Playground report received. No additional issues raised. Two allotment leases still to be returned. Mrs Slater reported that work to tidy the Millennium Gardens has begun and a meeting with residents will be arranged to discuss plans/ progress. 	<ul style="list-style-type: none"> Clerk/ Mr Stretch to chase. 	<ul style="list-style-type: none"> Clerk HSt 	<ul style="list-style-type: none"> Next Meeting.
13. Loppergarth/ Pennington	<ul style="list-style-type: none"> Playground report received. No additional issues reported. Replacement swing collected and potentially being installed before Fri 18th February. Clerk informed the Parish Council that a slight increase in installation cost was expected. This was approved by members present. Mr Davidson reported that chippings had been laid on the carpark surface but unfortunately haven't successfully rectified the issue. 	<ul style="list-style-type: none"> Mr Davidson to chase HE/ AE Yates Site manager for tarmac. 	<ul style="list-style-type: none"> AD 	<ul style="list-style-type: none"> Ongoing
14. Footpaths	<ul style="list-style-type: none"> To be updated at the next meeting. 	<ul style="list-style-type: none"> No action. 		

15. Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> • Clerk reported that a heater in the upstairs Parish Rooms has come off the wall. Arrangements have been made to make it safe. • Clerk informed the Parish Council that consideration should be given to arranging PAT testing in the Parish Rooms. • Clerk informed Parish Council that a price has been received for a new cooker for Sunnyside. 	<ul style="list-style-type: none"> • Clerk to arrange measurements to be taken. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Next Meet
16. Planning Matters				
<ul style="list-style-type: none"> • Matters arising from previous applications 	<ul style="list-style-type: none"> • Nothing to report. 	<ul style="list-style-type: none"> • No actions 		
<ul style="list-style-type: none"> • Review and comment on new applications 	<ul style="list-style-type: none"> • A new extension on Main Street Loppergarth was noted and no memory of receiving planning details for it. • Cllr Cooper recommended looking through the interactive map and raising concerns with an enforcement officer if there was no record of an application. 	<ul style="list-style-type: none"> • Parish Councillors to look into a possible application. 	<ul style="list-style-type: none"> • PC's 	<ul style="list-style-type: none"> • Next Meet
<ul style="list-style-type: none"> • Note decisions on applications 	<ul style="list-style-type: none"> • Nothing to report. 	<ul style="list-style-type: none"> • No actions 		
17. Financial Matters	<ul style="list-style-type: none"> • Clerk requested consideration into online banking. • Mr Stretch proposed that the Clerk take appropriate steps to investigate and proceed with this. • Mr Davidson seconded the proposal. All councillors in attendance approved. 	<ul style="list-style-type: none"> • Clerk to investigate online banking options. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Ongoing
<ul style="list-style-type: none"> • Payments Made 	<ul style="list-style-type: none"> • Payments agreed 	<ul style="list-style-type: none"> • No actions 		
<ul style="list-style-type: none"> • Payments to Approve 	<ul style="list-style-type: none"> • Nothing to report. 	<ul style="list-style-type: none"> • No actions 		
<ul style="list-style-type: none"> • Payments Due 	<ul style="list-style-type: none"> • Nothing to report. 	<ul style="list-style-type: none"> • No actions 		
<ul style="list-style-type: none"> • Receipts 	<ul style="list-style-type: none"> • Band payments up to date. • Sunnyside rent up to date. • Parish Room YFC up to date. 	<ul style="list-style-type: none"> • No actions 		
<ul style="list-style-type: none"> • Balances 	<ul style="list-style-type: none"> • £21,342.81 as at 10/01/2022 	<ul style="list-style-type: none"> • No actions 		
18. Correspondence	<ul style="list-style-type: none"> • Mrs Slater informed the Parish Council of a Teams meeting with HE on Wed 16th at 4.30. 	<ul style="list-style-type: none"> • No actions. 		

	<ul style="list-style-type: none"> Mrs Slater reported correspondence regarding parking issues on Moorgarth. Cllr Cooper agreed to investigate the correct procedures for investigating applying for additional parking to be provided. 			
19. Highways	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none"> No actions. 		
20. Parking Consultation Events	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none"> No actions. 		
21. Review Website Content	<ul style="list-style-type: none"> Parish Councillors to conduct a review of the website and report back to the next meeting with feedback. 	<ul style="list-style-type: none"> All councillors to action. 	<ul style="list-style-type: none"> All 	<ul style="list-style-type: none"> Next Meeting
22. Items for Future Agendas	<ul style="list-style-type: none"> None. 			
23. Date of Next Meeting	The next meeting was planned for 14 th March 2022 – 7pm in the Parish Rooms			

Signed Chairman..... Date.....

Signed Clerk..... Date.....