

PENNINGTON PARISH COUNCIL

Monday 10th January 2022

7pm

Parish Rooms

Minutes

Attendees	<div style="display: flex; justify-content: space-between;"> <div> Mrs Athersmith Mrs Bell (Clerk) Mr Davidson Mrs Thompson (acting chair) </div> <div> Mrs Slater Mr Stretch Cllr Willis 3 Members of the public </div> </div>			
ITEM	DISCUSSION	ACTIONS	OWNER	DUE
1. Apologies	<ul style="list-style-type: none"> Apologies received from Mr Bertram and Cllr Cooper. All apologies accepted. 			
2. Declarations of Councillors Interests	<ul style="list-style-type: none"> None 			
3. Vacancies	<ul style="list-style-type: none"> Swarthmoor Ward – 1 vacancy Pennington Ward – 0 vacancies 			
4. Previous Minutes and Matters Arising	<ul style="list-style-type: none"> Clerk reported ongoing issues with the electric supply to the bus shelter. Due to work required to remove the cables, the cost of the work was quoted at £1776.62. It was agreed to go ahead with the work as quoted. Clerk to look into bus timetables for the bus shelters. Repairs to Loppergarth carpark are still ongoing. Good Councillor Guide to be downloaded/ purchased as available. All other actions complete. Minutes agreed as a true and accurate record of the meeting and signed. 	<ul style="list-style-type: none"> Clerk to arrange for the work to be carried out. Clerk to look into bus timetables. Mr Davidson to contact Highways/ site manager to follow up. Clerk/ Mrs Thompson to look into obtaining the Good Councillor Guide. 	<ul style="list-style-type: none"> Clerk Clerk Clerk 	<ul style="list-style-type: none"> ASAP Ongoing Ongoing
5. District Councillor Reports	<ul style="list-style-type: none"> Cllr Willis provided an update on LGR. 	<ul style="list-style-type: none"> No actions. 		
6. Public Participation by question and comment	<ul style="list-style-type: none"> 1 member of the public provided an update on the re-opening of the reading room (Proposed Brief/ Action 			

	<p>Plan and objectives were presented to the Parish Council).</p> <ul style="list-style-type: none"> • The Parish Council supported these and a recommendation made that they be sent to the Users Management Committee. • There is a planned AGM on 18th January at 7pm. It was requested that representatives of the Parish Council attend. • It was requested that this issue be included as a standard agenda item. It was also suggested that a representative from the management committee/ sub-committee be present at Parish Council meetings. • 1 member of the public provided an update on correspondence received from the MP with regards to Camping at Cowran Farm. • It was requested that the Parish Council draft a letter to the planning office requesting that they invoke Article 4 of the Town and Countryside Planning (General Permitted Development Order 2015). 	<ul style="list-style-type: none"> • At least 2 members confirmed availability to attend the AGM. • Clerk to add item onto the agenda. • Clerk to look into draft a letter to the planning office with a view to C.C MP and member of the public. • Clerk to contact Cowran Farm. 	<ul style="list-style-type: none"> • Clerk • Clerk 	<ul style="list-style-type: none"> • Ongoing • ASAP
7. Members Items	<ul style="list-style-type: none"> • Any issues to be sent via email. 		•	•
8. Police Report	<ul style="list-style-type: none"> • Latest edition has not been received as yet. 	<ul style="list-style-type: none"> • Clerk to add information to website when available. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Ongoing
9. Community Led Plan/ Kickstart Plan	<ul style="list-style-type: none"> • Mrs Athersmith reported plans on organising a community trail. 	<ul style="list-style-type: none"> • No actions, item to remain on agenda for updates. 		
10. Swarthmoor/ High Carley	<ul style="list-style-type: none"> • Playground report received. No additional issues raised. • Three allotment leases still to be returned. • Mrs Slater reported potential £500 grant for the Millennium Gardens. 	<ul style="list-style-type: none"> • Clerk to chase at the beginning of February. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Next Meeting.
11. Loppergarth/ Pennington	<ul style="list-style-type: none"> • Playground report received. No additional issues reported. • Replacement swing ordered but delivery delayed until the end of January. 	<ul style="list-style-type: none"> • Clerk to continue providing updates. 	<ul style="list-style-type: none"> • Clerk 	<ul style="list-style-type: none"> • Ongoing

12. Footpaths	<ul style="list-style-type: none"> Footpath report received. 	<ul style="list-style-type: none"> Clerk to forward issues to Countryside Access Team and councillors. Clerk to request information on maintaining the footpath from Loppergarth to Rowe Head. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Ongoing
13. Sunnyside/ Parish Rooms	<ul style="list-style-type: none"> Sunnyside report was received and recommended actions discussed. Clerk to discuss maintenance plan with tenant. 	<ul style="list-style-type: none"> Mrs Thompson to price new cooker. Clerk to contact tenant. 	<ul style="list-style-type: none"> LT Clerk 	<ul style="list-style-type: none"> Ongoing Ongoing
14. Planning Matters				
<ul style="list-style-type: none"> Matters arising from previous applications 	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none"> No actions 		
<ul style="list-style-type: none"> Review and comment on new applications 	<ul style="list-style-type: none"> Comments made regarding light, visibility and noise relating to 5 North Green. Comments made regarding changes to planning relating to Uplands Bungalow. 	<ul style="list-style-type: none"> Comments sent to Planning Office. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Complete
<ul style="list-style-type: none"> Note decisions on applications 	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none"> No actions 		
15. Financial Matters				
<ul style="list-style-type: none"> Payments Made 	<ul style="list-style-type: none"> Payments agreed 	<ul style="list-style-type: none"> No actions 		
<ul style="list-style-type: none"> Payments to Approve 	<ul style="list-style-type: none"> Bus Shelter disconnection through ENWL – to appeal 	<ul style="list-style-type: none"> Payment approved 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Ongoing
<ul style="list-style-type: none"> Payments Due 	<ul style="list-style-type: none"> Nothing to report. 	<ul style="list-style-type: none"> No actions 		
<ul style="list-style-type: none"> Receipts 	<ul style="list-style-type: none"> Band payments up to date. Sunnyside rent up to date. Allotment rents received. Grazing land rent received. 	<ul style="list-style-type: none"> No actions 		
<ul style="list-style-type: none"> Balances 	<ul style="list-style-type: none"> Current bank statement not received as yet. 	<ul style="list-style-type: none"> No actions 		
16. Correspondence	<ul style="list-style-type: none"> Thank you received from the church for the donation. 	<ul style="list-style-type: none"> No actions. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Ongoing
17. Highways	<ul style="list-style-type: none"> Potholes at Rowe Head reported. 	<ul style="list-style-type: none"> No further actions. 	<ul style="list-style-type: none"> 	<ul style="list-style-type: none">
18. Emergency Plan Review	<ul style="list-style-type: none"> This item was brought to a conclusion and the plan to be added to the website. 	<ul style="list-style-type: none"> Mrs Slater to forward the plan to the Clerk to go on the website. 	<ul style="list-style-type: none"> HSI Clerk 	<ul style="list-style-type: none"> Ongoing
19. Parking Consultation Events	<ul style="list-style-type: none"> Mrs Thompson has made further enquiries but issue is still ongoing. 	<ul style="list-style-type: none"> Issue ongoing. 	<ul style="list-style-type: none"> LT 	<ul style="list-style-type: none"> Ongoing

20. Appoint Internal Auditor	<ul style="list-style-type: none"> It was agreed to contact the Internal Auditor to see if he will be prepared to complete the audit again this year. 	<ul style="list-style-type: none"> Clerk to contact Internal Auditor. 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> Next Meeting
21. To Accept and Sign Precept Forms	<ul style="list-style-type: none"> Forms accepted and signed. 	<ul style="list-style-type: none"> Clerk to send the forms to SLDC 	<ul style="list-style-type: none"> Clerk 	<ul style="list-style-type: none"> ASAP
22. Review Website Content	<ul style="list-style-type: none"> Parish Councillors to conduct a review of the website and report back to the next meeting with feedback. 	<ul style="list-style-type: none"> All councillors to action. 	<ul style="list-style-type: none"> All 	<ul style="list-style-type: none"> Next Meeting
23. Items for Future Agendas	<ul style="list-style-type: none"> None. 			
24. Date of Next Meeting	The next meeting was planned for 14 th February 2022 – 7pm in the Parish Rooms			

Signed Chairman..... Date.....

Signed Clerk..... Date.....