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| **PENNINGTON PARISH COUNCIL**3073**Monday 21st June 20217pmParish Rooms****Minutes** |
| **Attendees** | Mrs Athersmith Mrs Bell (Clerk) | Mr DavidsonMrs Slater | Mr Stretch – left at 20:23Mrs Thompson |  |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| 1. Apologies
 | * Apologies received and accepted from Mr Bertram, Cllr Wills and 1 member of the public representative of Loppergarth Community Group.
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| 1. Declarations of Councillors Interests
 | * None
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| 1. Vacancies
 | * Mrs Bell informed members that Mr Thompson has stood down from his position in the Parish Council.
* Mrs Bell informed members that this will be advertised officially through the notice boards, website, social media and Comm Chat as well as informing SLDC.
* Swarthmoor Ward – 1 vacancy
* Pennington Ward – 0 vacancies
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| 1. Previous Minutes and Matters Arising
 | * Mrs Bell informed members that the Standing orders still need to be actioned.
* Mrs Bell informed members that she will continue to chase a response from Handmade Places regarding compensation and disclaimer for Loppergarth play equipment. See also agenda item 11
* Mrs Bell and Mrs Slater reported that no responses had been received from the information supplied regarding land for solar panels.
* Mrs Slater informed members that the football club have voted against looking into electric charge ports being installed at their location.
* Mrs Slater informed members that the Memorial Hall Trustees are willing to look further into having electric charge ports installed at their location.
* Minutes agreed and signed as a true reflection of the meeting held on 4th May 2021.
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| 1. Public Participation by question and comment
 | * Mrs Athersmith raised on behalf of a member of the public – concerns and information regarding the re-opening of the Reading Rooms and requested that the Parish Council join in their concerns and work together to re-open the facility at the earliest opportunity.
* Concerns were discussed as to the future plans of the Reading Rooms and the Parish Council agreed to contact user groups and encourage them to request information on restarting groups from the trustees.
* Mrs Bell raised on behalf of Cllr Willis – additional funds of £3k being added to the initial £2k set aside for road markings etc following the construction of the Roundabout.
* Mrs Thompson informed members that the 6 saplings provided for the RHS Roots of Remembrance and the Queen’s Jubilee initiatives have been planted safely until new and final planting sites have been agreed. It was agreed to involve members of the public in identifying possible locations.
 |  |  | 3074 |
| 1. Members Items
 | * Concerns over the re-opening of the Reading Room as discussed in agenda item 5.
* A discussion was had regarding the Place to Call Home funding for re-opening village halls. It was agreed that we meet the criteria for applying and was agreed to complete the application with a view for use in the Reading Rooms/ Parish Rooms. Applications to be submitted between 22/06/21 and 06/07/21 (closing date will be sooner if the 1,500 limit is reached beforehand).
* Queens Jubilee Tree as discussed in agenda item 5.
* Members agreed that the Community Welcome Pack included extensive and useful information for new residents. It was agree to use it both in paper form and in PDF form through the Website and email as requested.
* Mrs Athersmith raised a concern from a member of the public regarding bus shelter signage that has slipped down and looks awful.  Mr Stretch commented that the lock is broken and therefore the signage cannot be removed. It was agreed to seek quotes for potentially painting the panels to update and modernise them.  Mrs Slater raised concerns over the worn condition of the bus shelters.
* Mr Davidson updated members on footpaths.
* There are a few issues that have been noted and Mr Davidson will forward details to the Clerk once a more extensive list has been drawn up.
* Main issues identified were:- fallen sign at Copse Bottom
* Sign at Red Syke covered in Ivy
* Missing sign from Rosside to Kirkby
* Mrs Slater requested information on the squirrel seats, whose responsibility they are and the possibility of getting them re-painted.
 | * Mrs Slater to complete application.
* Mrs Bell to gather quotes
* Mrs Bell to contact Ulverston Town Council.
 | * Hsl
* LB
* LB
 | * ASAP

3075* Next Meeting
* Next Meeting
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| 1. Covid Update
 | * Members were informed that it is currently the legal requirement to hold face to face meetings but any changes will be circulated promptly.
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| 1. Police Crime Figures
 | * Mrs Bell informed members that figures had been taken from Police.uk website.
* Figures for Swarthmoor as follows- 3 violence and sexual offences.
* 1 Anti-social behaviour.
* 1 Criminal Damage.
* Mrs Bell explained how the figures can be seen on a crime map which gives information regarding the location and timeline of the offence.
* Mrs Bell also stated that whilst the website is very useful, it is difficult to navigate as it works in ‘area’ rather than parish.
* It was noted that Swarthmoor and Pennington is listed under Ulverston whilst other areas of the parish are listed under different areas which makes collating the information difficult and time consuming.
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| 1. Community Led Plan/ Kickstart Plan
 | * Mrs Thompson informed members that she had stood down from her position on the CLP Team.
* Mrs Athersmith informed members that she had taken over the role of Secretary.
* Mrs Slater and Mrs Athersmith informed members that there were no updates to provide at the current time.
 |  |  | 3076 |
| 1. Swarthmoor/ High Carley
 | * Swarthmoor playground report received.
* Bolts have been ordered and will be replaced by Mr Clarke.
* Slight play in bearing on roundabout – Mr Clarke monitoring.
* Descale and repaint underside of Junior Unit – Mr Spencer-ongoing.
* Mrs Bell updated members on the responses received regarding the bus shelter at Birkrigg Park.
* It was noted that the responses overwhelmingly supported removing the bus shelter completely.
* Members suggested contacting the Football Club to offer it to them.
* Mr Stretch informed members that Plot 12 had been handed back and let to a new tenant.
* Mr Stretch informed members that he has spoken to 2 plot holders requesting that they properly maintain their plots.
 | * Mrs Bell to inform residents that the shelter will be removed.
* Mrs Bell to contact the Football Club.
 | * LB
* LB
 | * Next meeting
* Next meeting
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| 1. Loppergarth/ Pennington
 | * Playground report received – consideration to be given to replacing the Cabin/ Slide timbers due to deterioration.
* Mrs Bell informed members that the installation of playground equipment has been completed.
* Mrs Bell informed members that obtaining compensation for additional work required in installing the playground equipment is still ongoing. It was suggested that if an adequate response isn’t received following the next correspondence, a more formal approach will be taken.
 | * Mrs Bell to look into costs for replacing the timbers.
* Mrs Bell to contact Handmade Places.
 | * LB
* LB
 | * Next meeting
* Next meeting

3077 |
| 1. Sunnyside/ Parish Rooms
 | * Mrs Bell informed members of the issue relating to soot in the Parish Rooms.
* It was agreed that a cleaning rota needs to be implemented soonest and that the soot issue will be monitored to ensure that it isn’t coming in from Sunnyside.
* Mrs Slater requested information on the timing of annual inspections on Sunnyside. In light of Covid restrictions, this will be revisited later in the year.
 | * Mrs Bell to put a cleaning rota together.
 | * LB
 | * Next meeting
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| 1. Planning Matters
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| * Matters arising from previous applications
 | * A discussion was had regarding the objection to the Levey View application.
* Mrs Bell confirmed that the response had been sent.
* Mrs Slater raised concerns over what appears to be building/ brickwork near Low Greaves.
 | * Mrs Slater to contact the planning office for advice.
 | * HSl
 | * Ongoing
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| * Review and comment on new applications
 | * No comments
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| * Note decisions on applications
 | * No comments
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| 1. Financial Matters
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| * Payments Made
 | * Waterplus allotments and the Parish Rooms - £8.91 and £20.02
* 1 and 1 Ionos website - £8.39
* Playground installation - £1636.61
* Clerk Salary - £266.24
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| * Payments to Approve
 | * Welcome Pack x 10 - £45.00 Approved
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| * Payments Due
 | * Bolts for the flat swings at Swarthmoor - £60.00
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| * Receipts
 | * Sunnyside Rent - £465.00
* Donation from Loppergarth Community Group - £1800
* HMRC VAT Return - £343.68
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| * Balances
 | * As at 09/06/2021 balance shown as £15,234.76
 |  |  | 3078 |
| 1. Year End/ AGAR/ Auditors Report
 | * The books had been approved by the internal auditor and the summary of the year end accounts had been emailed to the councillors.
* The Chairman proposed a resolution to approve section 1, the Annual Governance Statement of the Local Councils in England Annual Return. This was carried unanimously.
* The Chairman proposed a resolution to approve section 2, the Accounting Statement, of the Local Councils in England Annual Return for the year ended 31st March 2019. This was carried unanimously.
* The Chairman proposed a resolution to certify the council as exempt from a limited assurance review by the external auditor as the qualifying criteria had been met. This was carried unanimously.
* The Certificate of Exemption was signed.
 | * Clerk to send Certificate of Exemption to the external auditor and letter of thanks to Mr. Crammond.
 | * LB
 | * 30-06-21
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| 1. Correspondence
 | * Mrs Bell shared the ‘Thank You’ card sent from the Loppergarth Community Group with the donation cheque.
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| 1. Highways England
 | * Mrs Slater provided an email update from the last catch up meeting prior to the meeting. There were no issues raised by councillors.
* Mrs Slater informed members that she had mentioned to HE the possible idea of replacing the existing bus shelter at Cross-A-Moor with a Bee-Friendly bus shelter. Highways England asked for further information and will update at the next meeting. This bus shelter and lay-by is included in the roundabout project.
* Mrs Slater stated that the next catch-up meeting is due to be held on 5th July.
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| 1. Emergency Plan Review
 | * Mrs Slater provided an email update prior to the meeting.
* There were no issues raised.
* Date of the next meeting to follow.
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| 1. Items for Future Agenda
 | * Mrs Thompson requested that Parking in Loppergarth be re-visited in September.
* Mr Davidson reported that a small number of Loppergarth residents were due to be holding a virtual meeting with regard to the matter.
* It wasn’t largely advertised but any feedback would be welcomed by the Parish Council.
 | * Mrs Bell to add to September’s Agenda.
 | * LB
 | * Sept meeting
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| 1. Date of Next Meeting
 | The next meeting was planned for 12th July 2021 – 7pm in the Parish Rooms – subject to change in Covid restrictions and legal requirements.  |

3079