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| **PENNINGTON PARISH COUNCIL**3067**Tuesday 4th May 20217pmZoom MeetingAnnual Parish Meeting and Annual Meeting of the Parish Council****Minutes** |
| **Attendees** | Mrs Athersmith Mrs Bell (Clerk)Mr Bertram (Chairperson) | Mr DavidsonMrs SlaterMr Stretch | Mrs ThompsonPennington School Head Teacher | Representative of Loppergarth Community Group1 member of the public |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| **Annual Parish Meeting** |
| 1. Apologies
 | * Apologies received and accepted from Mr Thompson
* Apologies received from Cllr Willis
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| 1. Parish Statements
 | * Chairman’s Statement (attached)
* The Headteacher of Pennington School -Thanked the Parish Council for the invitation to attend.

-Thanked the Parish Council for their hard work and commitment to building community relationships especially the4 school.-Thanked the Parish Council for their input with the ‘lockdown lambs/ spring forward event and expressed how successful it had been.* The representative of Loppergarth Community Group gave an update on issues surrounding the installation of the park equipment (more detail to be given in the body of the Annual Meeting of the Parish Council).
* Mrs Thompson (representative of the CLP) -Stated that there is no current update however, as we begin to move out of lockdown the CLP will begin to pick up actions and start liaising with the community again.
* 1 member of the public thanked the Parish Council and congratulated them for continuing to carry out their responsibilities during a difficult time and expressed hope for gradual return to normality.
* Mrs Bell thanked all those who attended and contributed to the Annual Parish Meeting.
* Meeting Closed at 7:35pm
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| **Annual Meeting of the Parish Council** 3068 |
| 1. Election of Officers
 | * Election of the Chair - Mr Bertram proposed by Mr Stretch and seconded by Mrs Athersmith .
* Election of the Vice-Chair - Mrs Thompson proposed by Mr Bertram and seconded by Mr Stretch.
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| 1. Allocation of Duties
 | * Allotments
* Bus Shelters
* CALC
* Footpaths
* Grants/ Funding
* Grass Cutting
* Highways
* Loppergarth Playground
* Planning
* Policies
* Social Media/ Website
* Sunnyside/ Parish Rooms
* Swarthmoor Playground
* Telephone Box Book Exchange
* War Memorial
* Church Liaison
* Amenities
 | * Mr Stretch
* Mr Thompson
* Mrs Thompson
* Mr Davidson
* Mrs Slater
* Mr Thompson
* Clerk
* Mrs Thompson
* Mrs Slater/ Mrs Athersmith
* Clerk/ Mrs Slater
* Clerk/ Mrs Athersmith
* Mr Stretch/ Mr Davidson/ Mrs Slater
* Mr Stretch
* Mrs Athersmith
* Mrs Athersmith
* Mrs Athersmith
* Mrs Slater?
 |  |  |
| 1. Adoption of Standing Orders
 | * Mrs Bell will send the Standing Orders to Councillors for approval and will revisit at the next meeting.
 | * Mrs Bell to send and add to next agenda
 | * LB
 | * Next Meeting
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| 1. Declaration of Councillors Interests
 | * None
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| 1. Previous Minutes and Matters Arising
 | * Mrs Thompson informed members that some saplings have been ordered that were very inexpensive and that she has registered the Parish Council with the Woodland Trust.
* It was commented that this feeds into the national agenda and will provide the Parish Council with a free tree.
* Minutes were agreed and will be signed at the next meeting.
 |  |  | 3069 |
| 1. Vacancies
 | * There are no current vacancies on the Parish Council
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| 1. Public Participation by Question and Comment.
 | * None
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| 1. Covid Update/ Meetings
 | * Due to the high court application for extension to remote meetings being dismissed. The Parish Council will return to face to face meetings from 7th May.
* Consideration was given to safe return to meetings with regard to cleaning equipment, register of attendees, hand sanitisers and masks, signs, risk assessments and social distancing.
* It was agreed to hold the next meeting on 21st June to fall in line with further easing of restrictions and the next phase of the government’s road map.
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| 1. Community Led Plan
 | * Information as discussed in Item 2 of the Annual Parish Meeting.
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| 1. Swarthmoor/ High Carley
 | * Mrs Bell informed members that she has contacted Mr Clarke to check the installation of the cradle swings at Swarthmoor.
* Mrs Bell informed members that no response has been received yet from the Birkrigg Park Community regarding removal of the Bus Shelter.
* It was agreed to give a date of the next meeting so a decision can be made.
* Mrs Slater suggested looking at alternative panels for the shelter.
* Mrs Bell confirmed that letters had been sent to allotment holders to make sure that the tend to their plots to ensure they are well cultivated and kept tidy.
 | * Mrs Bell to put further posters out.
* Mrs Bell to look into alternative panels.
 | * LB
* LB
 | * ASAP
* Next Meeting
 |
| 1. Loppergarth/ Pennington
 | * Mrs Bell informed members of issues around the Loppergarth Play Equipment.
* The Climb around frame has been installed.
* The swing frame has been delivered without the correct holes drilled and therefore cannot be installed.
* Mr Clarke informed Mrs Bell via email of the issues and that the contractor has now been left out of pocket.
* Mr Clarke has contacted Broxap who have informed him that they will contact the manufacturer.
* Mr Clarke has requested that we also contact them to chase replacement parts.
* Mrs Bell informed members that she called 3 departments and was awaiting a call back.
* Mrs Bell informed members that she will continue to chase a response.
* A member of the Loppergarth Community Group requested contact details so they could too, contact them for a response.
 | * Mrs Bell to continue chasing a response.
* Mrs Bell to send contact details to the member of the LCG.
 | * LB
* LB
 | 3070* Ongoing
* ASAP
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| 1. Sunnyside/ Parish Rooms
 | * Nothing to Report
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| 1. Highways
 | * Mrs Bell informed members that she has received information from HE including the Compulsory Purchas Order, Side Roads Order, Statement of Reasons behind the Rationale of the Scheme, Environment Impact Assessment Screening and copies of the Public Notices.
* Mrs Bell has forwarded one to Mrs Thompson who will circulate around the Swarthmoor Ward.
* Mrs Bell to forward a copy to Mrs Slater who will circulate around the Pennington Ward.
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| 1. Planning Matters
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| * Matters arising from previous applications
 | * Nothing to report
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| * Review and comment on new applications
 | * SL/2021/0396 – Snowdrop House, Rose Meadows
* SL/2021/0398 – Uplands Bungalow
* SL/2021/0413 - Craigroy
 | * No comments
* Objection sent on the grounds of insufficient and inaccurate information

3071* Comments sent regarding the impact on neighbouring properties.
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| * Note decisions on applications
 | * SL/2021/0168 – Pennington Nursery
* SL/2021/0061 – 3 West Green
 | * Granted
* Granted with conditions
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| 1. Financial Matters
 |  |  |  |  |
| * Payments Made
 | * Playdale Cradle Swings
* Streetlighting
* Broxap Playground Equipment
* SLDC Playground Inspections
* 1 and 1 Ionos Website
* Clerks Expenses (stamps, confidential items)
* Salary
* Calc Subscription
 | * £131.66
* £279.08
* £4,791.60
* £442.16
* £3.26
* £43.90
* £266.24
* 328.68

£6,286.57 |  |  |
| * Payments to Approve
 | * 2 x Nalc Courses @£30 + VAT
 | * £60.00
 |  |  |
| * Payments Due
 | * Playground equipment installation
 | * No invoice
 |  |  |
| * Receipts
 | * Precept
* Parish Grant
* Sunnyside Rent
 | * £5,116.38
* £181.89
* £465.00

£5,763.27 |  |  |
| * Balances
 | * As at 9th April 2021
 | * £16,952.49
 |  |  |
| 1. Correspondence
 | * Mrs Bell informed members that she has been contacted with regard to land for Solar Panels.
* It was agreed to display the information on the website, notice boards and social media site.
* Mrs Slater offered to contact landowners and informed members that they are seeking a large plot which would involve a substantial planning application
* Mrs Bell forwarded the link for the Police.uk website with crime figures but informed members that it appears to link only to Ulverston Area and not Parish specific.
 | * Mrs Bell to put on notice boards and website.
* Mrs Athersmith to put on social media
* Mrs Slater to contact land owners
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| 1. Year End/ AGAR/ Auditors Report
 | * Nothing to update as yet
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| 1. Unitary Authority
 | * Nothing to report.
* Expected updates due in July
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| 1. Emergency Plan Review
 | * Mrs Slater informed members that the next meeting is taking place on 24th May and the Vice Chair of Ulverston’s Emergency Plan Group has been invited.
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| 1. Climate ChangeElectric Charge Ports
 | * Mrs Slater informed members that she is still waiting on a response and will report back at the next meeting.
* Mrs Slater informed members that Thwaite’s Village Hall has recently had a charge port installed by the same company.
 | * Mrs Slater to report back at the next meeting.
 | * Hsl
 | * Next Meeting
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| 1. Community Communications
 | * Mrs Thompson informed members that she was aware that not all members of the community access information from the website, social media, the notice boards or the Community Chat magazine.
* Mrs Thompson request consideration be given to how else communications can be improved with the4 community.
* Mrs Slater informed members that following attendance at a Breakthrough Communications event on communications, she feels that we have covered most bases however, some Parish Councils use Twitter, Instagram, Youtube and other online platforms.
* It was agreed that these are not a consideration at the current time and that leaflet drops can prove expensive.
* It was agreed to engage further with the community to find out how those who don’t access our current methods of communication would like to receive information.
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| 1. Items for the Next Agenda
 | * Community Awards Scheme
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| 1. Date of Next Meeting
 | * Meeting Closed at 8.45pm
* 21st June 2021 – 7pm at the Parish Rooms
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| Signed Chairman: Date: |
| Signed Clerk: Date: |

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