**3061**

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| **PENNINGTON PARISH COUNCIL****Monday 19th April 2021 – 7pm****ZOOM MEETING****MINUTES** |
| **ATTENDEES** | Mr Bertram (Chair) Cllr Willis – left 7.40pmMrs Thompson (Vice Chair) Mr Stretch – left 8.23pmMrs Slater Mrs Bell (Clerk)Mrs Athersmith 2 members of the public |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| 1. **Welcome and Apologies**
 | * Mr Bertram opened the meeting and welcomed everyone in attendance.
* Apologies received and accepted from Mr Thompson
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| 1. **Declaration of Councillors Interests**
 | * None
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| 1. **Previous Minutes, Matters Arising and Actioned Items**
 | * Mrs Thompson informed members that she has been researching appropriate trees for the community relating to the RHS Roots of Remembrance scheme. They are priced between £25 and £75. They will be purchased once Covid restrictions allow.
* Mrs Slater informed members that the Pennington Lane sign at Lindal has been replaced.
* The minutes were agreed and will signed at a later date when Covid restrictions allow.
 | * Mrs Thompson to action and keep members up dated
 | * LT
 | * Ongoing
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| 1. **Vacancies**
 | * Ward of Swarthmoor -1 Vacancies
* Ward of Pennington - 0 Vacancies
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| 1. **Public Participation by Question and Comment**
 | * Mrs Thompson introduced 1 member of the public who has shown an interest in being co-opted onto the Parish Council for the remaining vacancy in the Swarthmoor Ward.
* Cllr Wills reported that a meeting with Mrs Slater regarding drainage issues in the areas of Copse Lane to Greenmoor and Beckside Farm and Fellside Farm driveway to Low Greaves is still ongoing.
* 1 member of the public extended thanks on behalf of residents with regard to the filling of potholes in the community around Loppergarth/ Pennington area.
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| 1. **Police Report**
 | * Mrs Bell forwarded a police report regarding 3 youths having started a fire on the hard play area at Swarthmoor Park.
* It was reported that an aerosol can had been exploded and caused some damage to the vegetation surrounding the site.
* It was reported that the Fire Service had been in attendance and both the Fire Service and Cumbria Constabulary had been in touch with the youth’s families. Only 1 of them being from the village.
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| 1. **Covid Update**
 | * Cllr Willis commented on issues relating to returning to face to face meetings and facility requirements.
* Although no response to the consultation has yet been published, it is hoped that remote meetings will be allowed to continue past 6th May 2021.
* Mrs Slater requested the information on how to order Lateral Flow Tests be put on social media and the website.
* A discussion was had regarding the Annual Parish Meeting and the Annual Meeting of the Parish Council.
* It was agreed to hold meeting virtually on Tuesday 4th May at 7pm.
 | * Mrs Athersmith to put on social media. Mrs Bell to add to the website
 | * YA, LB
 | * ASAP
 |
| 1. **Community Led Plan/ Kick Start Plan**
 | * Mrs Thompson informed members that the Spring Forward and Lockdown Lambs events had been well received around the Parish.
* It was reported how positive it had been to see so many families and walkers taking advantage of the decorative lambs and lamb trail around the community.
* It was noted how lovely it had been to see residents taking part in the best dressed window and the Parish Council extend their thanks for everybody’s involvement.
* Special thanks were extended to Mrs Athersmith for her hard work and constant encouragement throughout the event.
* Thanks were also extended to Pennington School for their display, involvement and providing maps and clues.
* It was commented that events of this kind should be made annual events with consideration to be given to different holidays (Halloween, Christmas etc).
* Mrs Thompson informed members that the Community Led Plan will continue with its work/ actions post Covid.
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| 1. **Swarthmoor and High Carley a. Playground/ Hard Play Area Report**

**b. Telephone Box Library****c. Allotments****d. Reading Room****e. High Carley Bus Shelter** | * Playground reports had been received.
* Swarthmoor playground report raised the following issues:

-Cradle Swings require replacing.-Nuts under the flat swings need replacing.-Safety surface under the cradle swings requires cleaning with algae treatment.-The round-a-bout has a bolt missing.-There is slight play in a bearing on the round-a-bout.-Underside of the junior unit requires descaling and repainting.* It was stated that Mr Spencer will action each of these points.
* It had been agreed to order the swings through Playdale.
* Mr Clarke had stated that the equipment would be suitable and Mrs Bell will contact him to ensure they have been installed appropriately.
* Mr Clarke will continue to monitor the round-a-bout.
* Mrs Athersmith raised concerns regarding the state of the Telephone Box Book Exchange on Ulverston Road.
* It was agreed for Mrs Athersmith to clear out any old/ damaged books and tidy the Book Exchange.
* It was suggested that residents are encouraged to bring only good condition books and to use the book exchange as intended.
* Mrs Bell informed members that all plot holders have now returned payment and signed agreements.
* Mr Stretch requested that letters be sent to allotment holders as there a couple of plots that have not been tended and require a significant amount of work/ attention.
* Mrs Bell raised issues around the Reading Room and requested that the Parish Council consider being more active in its running.
* Mrs Thompson stated that the CLP could consider this as a community asset and suggested that there could be ‘recovery funding’ to help and help through South Lakes Resilience Forum.
* Mrs Bell informed members that after making enquiries, it appears that the bus shelter at Birkrigg Park might not be used regularly and due to the cost of continually replacing panes, asked the Parish Council to consider the option of removing it completely.
* It was agreed to put out posters asking for feedback to this.
 | * Mrs Bell to contact Mr Clarke to arrange inspection of the installation of the new equipment.
* Mrs Athersmith to clear out the book exchange.
* Mrs Bell to write to all plot holders.
* Mrs Bell to put out posters.
 | * LB
* YA
* LB
* LB
 | **3063*** ASAP
* Ongoing
* ASAP
* ASAP
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| 1. **Loppergarth and Pennington**
2. **Playground Report and equipment**
3. **Parking**
4. **Notice Boards**
 | * The playground report had been received.
* Mrs Bell informed members that the climb around equipment has been installed but due to ill health, the swings are still be installed.
* Mrs Bell to contact Loppergarth Community Group to in form them and request funds to be donated for the work as promised.
* Mrs Thompson thanked the member of the public for the contact details of the architect and reported that no manual archives were held for the year in question.
* It was stated that there could be articles in the Estates Gazette to help with finding ownership of the land however, because the original plans pre-date computerised archives, pursuing this could be very difficult.
* Mrs Thompson requested that due to the differing opinions of residents on the parking issues, this agenda item be put on hold until a community event can be held where all residents can be involved.
* The Parish Council agreed to this.
* Mrs Bell reported that the notice board at the Memorial Hall had broken however, Mrs Athersmith had repaired the door.
* It was commented that the notice boards may need replacing in the near future.
 | * Mrs Bell to contact Loppergarth Community Group
 | * LB
 | **3064*** ASAP
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| 1. **Sunnyside and Parish Rooms**
 | * Rent received. Nothing to report.
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| 1. **Highways**
* **Proposed Roundabout**

**Cross-a-Moor** | * Cllr Wills reported that there was no new information to share at this time.
* It was confirmed that Catch up meetings will continue on the last Monday of the month. Mrs Bell to send dates to members.
* Mrs Slater commented on UTC’s intention to monitor speed and traffic along Urswick Road and suggested that we request access to the information and investigation in order to help make a case for mitigating factors along Main Road following the planned round-a-bout works.
* Mrs Slater also requested contacting UTC to consider replacing the 30mph signs and road speed markings along Main Road.
 | * Mrs Slater to draft a letter to UTC
 | * HSl
 | * ASAP
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| 1. **Invoices and Receipts**
 | * Schedule attached to the agenda.
* Standard monthly costs.
* Consideration for CALC Subscription £328.68 was agreed.
* Cradle Swings from Playdale at £131.66 were agreed
* Standard income in the line of allotment rent, Sunnyside rent and donations from a member of the public towards playgrounds, CLP and computing equipment.
 | * CALC Subscription agreed. Mrs Bell to arrange payment.
 | * LB
 | * ASAP
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| 1. **Planning**
 | * Schedule attached to the Agenda.
* Non material amendment following grant of planning permission at Pennington Nursery.
* TPO at West Green.
* Full planning for single storey side extension at Ulverston Road.
* Full planning for single storey side extension, rear 1st floor extension over existing garage at Brookvale.
* Full planning for 2 storey extension , internal alterations and extension of garage at Back Fox Street.
* There were no responses to the planning applications.
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| 1. **Correspondence/ Emails**
 | * Mrs Bell informed members that Mr Holmes has stepped down from his volunteer work regarding clearing and cleaning of the war memorial.
* It was agreed to add this to the list of allocated duties.
* Mrs Thompson stated that she would be attending the Powering Up the North West event.
* Mrs Bell informed members of a FOI request for information relating to council finances and budgets relating to Covid Response.
* It was suggested to direct the request to CALC.
 | * Mrs Bell to add to the list of duties
* Mrs Bell to direct the request to CALC
 | * LB
* LB
 | * 04/05/21
* ASAP
 |
| 1. **Year End Accounts**
 | * Mrs Bell informed members that the accounts were due to be sent to the internal auditor at the end of the week.
* Members had been sent computerised copies as due to Covid restrictions, the ledger book wasn’t able to be seen.
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| 1. **Unitary Authority**
* **Update**
 | * Cllr Willis reported that new information is expected in July.
* Mrs Slater and Mrs Bell attended the Unitary Authority Consultation which gave information from each principal authority.
* It was felt that “The Bay” proposal was the most informative and professionally delivered.
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| 1. **Website Content**
* **Emergency Plan**
 | * Mrs Slater requested information from Mr Stretch regarding the AED that is housed at the school.
* Concerns were raised that vital, life-saving equipment is locked away and inaccessible to community first responders should they need it.
* Mr Stretch confirmed that the pads are out of date and need replacing and the school will be looking into fundraising in order to re-locate the AED to exterior wall box near the road. The boxes cost around £1500.
* Mrs Slater requested consideration be made to donating towards this.
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| 1. **Climate Change**
* **Electric Charge Ports**
* **Science and Solutions of Climate Change Event**
 | * Mrs Slater informed members of an initiative to install 100 electric charge ports west of the Pennines.
* Ideas of installation sites were discussed and it was agreed for Mrs Slater to look further into the initiative.
* Mrs Bell informed members of the Science and Solutions of Climate Change event being held on 10th and 30th June 5.30pm.
 | * Mrs Slater to investigate and action further.
 | * HSl
 | * Ongoing
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| 1. **Whinfield Flooding**
 | * Cllr Willis confirmed that this is being actioned and should be resolved in the near future.
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| 1. **Agenda Format**
 | * Mrs Bell suggested reviewing the agenda format in order to help keep meeting times down.
* It was agreed to keep the current agenda format however , Mrs Thompson suggested that a short and concise supporting agenda report be sent prior to meetings in order for more time to be given to those items needing more in depth discussion.
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| **Date of Next Meeting and items for the Agenda** | * Mrs Thompson requested that Community Communications be put on the next agenda.
* Next meeting Tuesday 4th May 2021 – 7pm Zoom
* Meeting closed at 21:05
 | * Mrs Bell to add this to the agenda.
 | * LB
 | * 04/05/21
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| **Signed Clerk:** |  | **Date:** |  |
| **Signed Chairman:** |  | **Date:** |  |

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