**3033**

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| **PENNINGTON PARISH COUNCIL Full Meeting**  **Monday 9th November 2020 – 7pm**  **Zoom Meeting**  **MINUTES** | | | | |
| **ATTENDEES** | Mr Bertram (Chairperson) Mrs Athersmith  Mrs Thompson (Vice Chair) Mrs Slater Mrs Willis (Councillor)  Mr Stretch Mrs Bell (Clerk) 1 member of the public | | | |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| 1. **Welcome and Apologies** | * Mr Bertram welcomed everyone to the meeting. * Apologies received and accepted from Mr Thompson |  |  |  |
| 1. **Declaration of Councillors Interests** | * Mrs Slater declared an interest in the Baywind Funding Item as she is on the committee. |  |  |  |
| 1. **Previous Minutes and Matters Arising** | * Mrs Bell still to chase Electricity Northwest regarding the missing street light at Rowe Head. * Rufus Lane bin has been replaced and invoice paid. Item now completed. * Repairs to the second step on Swarthmoor Park have been completed. Item now completed. * Mrs Slater will update members on the Loppergarth car park in item 11c. * Mrs Bell will update members on Parish Rooms ceiling in item 12. * Sunnyside tenancy agreement will be discussed in item 21. * Mrs Bell still to contact Mrs Woods regarding the number of users of the parish rooms. * Mrs Bell still to make contact with the band that use the parish rooms. * Mrs Bell to update members on tree plaque in item 11. * All other actions have been completed and the minutes were agreed as correct. * Minutes to be signed at a later date due to Covid restrictions. | * LB to chase response. * LB to contact SW * LB to contact band | * LB * LB * LB | * Ongoing * Next meeting * Ongoing |
| 1. **Vacancies** | * Ward of Swarthmoor – 1 Vacancies * Ward of Pennington - 1 Vacancies * Members were made aware of the possibility that a High Carley resident has shown an interest in the Swarthmoor vacancy.   **3034** |  |  |  |
| 1. **Public Participation by Question and Answer** | * Mrs Willis updated members on the round-a-bout proposal for Cross-a-Moor. * Members were informed that although funding for the project has been sorted, the plans are still in the design stage. The proposed earliest start date would be February 2021 with an expected latest finish date being summer 2022. * Mrs Willis stated that letters will be sent regarding access from Main Road and Pennington Lane. * Mrs Bell thanked Mrs Willis for her help and support in dealing issues surrounding overgrown hedgerows and verges along the A590 between Cross-a-Moor and Swarthmoor. * Mrs Thompson informed members that she has had confirmation that condition surveys will be carried out on the cenotaph before, during and after construction works on the round-a-bout. * Mrs Slater requested information from Mrs Willis regarding building works being carried out at Diamond Yard, Lindal in Furness and whether the building work was being done in accordance with planning applications. * Mrs Willis left the meeting at 7.30pm * Mrs Willis offered to check the CCC business application. * Mrs Slater raised concerns over the resignation of the church warden and requested information on how the parish council can get involved and help the church. * Concerns were raised over the future of the church if no suitable replacement warden is appointed. * It was confirmed that Carlisle Diocese are advertising the position. * It was agreed to follow this issue and to continue to support the church in any way possible. |  |  |  |
| 1. **Police Report** | * Mrs Bell informed the parish council of the police report received from PCSO Madden. * There were 3 incidents of concern for welfare: 1 where NWAS was contacted and hospital admission required, 1 referral to mental health services and 1 referral to social services. * 2 incidents of highway disruption: 1 referring to cattle on the highway and 1 broken down vehicle – recovered. * 1 incident of theft of an Amazon parcel from an insecure location. * 1 suspicious package where an inert shell was located in a cupboard within a residential property – this was removed by Explosive Ordnance Disposal. * 1 report of a suspicious vehicle with no trace on police arrival.   **3035**   * Crime Prevention is continuing in the form of: * Covid 19 patrols by enforcement officers during 2nd lockdown. * Pennington School patrols. * Rural reassurance patrols regarding farm thefts. * HGV/ insecure loads Op – monitoring of HGV and visits to companies as required. Stop checks commencing 09/11/2020. * Dog fouling patrols. * Monitoring of parking and uninsured vehicles around Swarthmoor. |  |  |  |
| 1. **Covid Update - Meetings** | * Mrs Slater commented on the CALC items of interest item 4 regarding the emergency plan and it was agreed that a small working party would work on updating the parish council’s outdated emergency plan. |  |  |  |
| 1. **Community Led Plan** | * Mrs Thompson informed the parish council that no progress had been made as no meetings have been held due to the current Covid pandemic. * Mrs Thompson agreed to inform us as soon as she had any updates. | * LT to provide updates as soon as she can. | * LT | * Ongoing |
| 1. **Swarthmoor/ High Carley**  * **Playground Report** * **Basketball Area** | * Mrs Bell informed the parish council that the playground report has been received and a couple of points to note. * The playground inspector reported that he is monitoring the issues. |  |  |  |
| 1. **Loppergarth/ Pennington**  * **Playground Report** * **Playground Equipment** * **Parking** | * Mrs Bell informed the parish council that the playground report had been received and that no new issues were reported. * Mrs Bell reported that she had received an email stating that there has been a delay with the replacement equipment and will keep members informed of any progression. * Mrs Slater informed members that she had been making inquiries into the land identified as potential parking. She confirmed that she has engaged with members of the community and has received mixed responses. * As yet, she is no closer to finding the owners but will continue to make inquiries. * Another proposal was put forward in the line of converting the top tier of the Loppergarth playground to parking but the parish council commented that the children should not be at risk of losing their play area and the parish council have committed a large amount of money to fund new equipment in the existing play area. * It was decided that this would not be a possible option. * Mrs Bell informed members that she had been in touch with a local memorial stone mason who has offered to donate a plaque for the new tree. * It was agreed that the wording needed to be short and simple and with no reference to the Covid pandemic. |  |  |  |
| 1. **Sunnyside and the Parish Rooms** | * Mrs Bell informed the parish council that the builder has been and completed work on the ceiling in the parish rooms. * The builder will need to return to investigate issues on the rear wall. * Mrs Thompson stated that on inspecting the tenancy agreement, no amendments had been made regarding the inclusion of care-taking responsibilities. * Mrs Thompson therefore suggested that a rota be put in place for the regular cleaning of the parish rooms as a way of making the building a more attractive facility for potential users. * It was requested that this be added as a regular Agenda Item. |  |  | **3036** |
| 1. **Highways**  * **Proposed round-a-bout at Cross-a-Moor** | * Mrs Willis updated the parish council on this in item 5. |  |  |  |
| 1. **Invoices/ Receipts** | * Schedule attached to the agenda. |  |  |  |
| 1. **Planning** | * Schedule attached to the agenda. No concerns raised. |  |  |  |
| 1. **Correspondence/ E-mails** | * Mrs Bell informed members of the issues surrounding the cutting back of hedges and verges on the A590 between Swarthmoor and Cross-a-Moor. * It was reported that the hedges have eventually been cut back but the trimmings have not been cleared up. * It was also reported that HE have been in touch to confirm a works order has been put through for the verges. * Mrs Bell reported that a damaged lamppost had been reported in Loppergarth but had been repaired before she had chance to report it. * Mrs Bell reported that a faded street sign on Pennington Lane had been reported. The report was forwarded to the district council but no response from them had been received as yet. * Mrs Bell informed members that confirmation had been given that someone was due to have a look at the road markings around Trinkeld and Pennington School. * It was requested that speed signs be looked into for the Park Field, Park Side and Park Road area. * It was requested that Mrs Slater and Mrs Athersmith attend a new councillor course. All members agreed. * Mrs Thompson discussed an email that had been received from call to back the bay which relates to the reconfiguration to a unitary authority and the council’s bay economic strategy which indicates that a unitary authority is being strongly backed. * Mrs Slater informed members that a response is required by 30th November for submission by 8th December. * Mrs Thompson informed members of the proposed Eden Project in Morecambe which indicates plans for educational partnerships and the encouragement of environmental studies. * Mrs Thompson requested that members forward questions regarding the proposed development of a unitary authority to gather more information on the possible impact on the parish council. |  |  |  |
| 1. **Baywind Funding for Green Energy** | * Mrs Slater confirmed that there are grants available for green energy projects through Baywind and suggested that we forward details onto community groups such as the memorial hall, reading room and football club. |  |  | **3037** |
| 1. **Business Premisies Survey** | * Mrs Slater commented that the survey appeared to more relevant to businesses within the community and recommended forwarding it to those businesses. |  |  |  |
| 1. **Standards Matter** | * Mrs Slater agreed to forward the survey to Mrs Bell to re-send to members. |  |  |  |
| 1. **Website Content** | * It was discussed earlier that some content needed adding to the website and certain aspects of the website required updating. |  |  |  |
| 1. **Consideration of Sunnyside Rent** | * In light of the current situation, it was decided that the rent for Sunnyside will remain the same until the next review in November 2021. Lease to be issued as normal. | * LB to send lease. | * LB | * New Year |
| 1. **Consideration of Allotment Rent** | * In light of the current situation, it was decided that the rent for allotments will remain the same until the next review in November 2021. Leases to be issued as normal. | * LB to send leases | * LB | * New Year |
| 1. **Consideration of Grazing Land Rent** | * In light of the current situation, it was decided that the rent for the grazing land at Pennington will remain the same until the next review in November 2021. Lease to be issued as normal. | * LB to forward details to HSl * LB to send lease | * LB * LB | * ASAP * New Year |
| 1. **Consideration of Clerk’s Salary** | * It was agreed to increase the Clerk’s salary in line with the service in job salary scale and the national pay increase. This was increased to 266.24 per month and back paid at the lower rate from April 2020 as advised by CALC to the amount of £50.22 | * LB to send letter of amendment to standing order the bank. | * LB | * ASAP |
| 1. **Christmas Gifts** | * Christmas gifts were considered for residents that continue to support and work within the community. It was agreed that 4 gifts be presented this year due to the number of people that have gone above and beyond to support the community during the Covid pandemic. * It was agreed to purchase £10 Marks and Spencer vouchers for each. | * LB to purchase 4 x £10 vouchers from M and S for the recipients of the Christmas Gifts. | * LB | * Next Meet |
| 1. **Whinfield Flooding** | * Mrs Thompson informed members that a visit by an engineer has been confirmed and any information and progress will be forwarded to the parish council. |  |  |  |
| 1. **Cross-a-Moor War Memorial Centenary 2020** | * Mrs Thompson informed members that holding an event at the moment would be impossible and it will be re-visited in the new year. | * LB to remove the item from the Agenda until next Year. | * LB | * Ongoing |
| **Date of Next Meeting** | * 7th December 2020 – 7pm -Zoom |  |  |  |
| **Signed Clerk:** |  | **Date:** |  | |
| **Signed Chairman:** |  | **Date:** |  | |

**3038**