|  |
| --- |
| **PENNINGTON PARISH COUNCILFULL MEETING****Monday 7th September 2020 – 7pm****Pennington Parish RoomsBy Invitation Only****MINUTES** |
| **PRESENT** | Mr Bertram (Chairperson) 7 members of the public.Mrs Thompson (Vice-chair)Mrs ScroghamMr StretchMr ThompsonMrs Bell (Clerk) |
| **ITEM** | **DISCUSSION** | **ACTIONS** | **OWNER** | **DUE** |
| 1. **Welcome and Apologies**
 | * Mr Bertram welcomed everyone to the meeting.
* Apologies were received and accepted from PCSO Madden and County and District Councillor Mrs Willis.
 |  |  |  |
| 1. **Declaration of Councillors Interests**
 | * There were no declarations of interest.
 |  |  |  |
| 1. **Allocation of Duties**
 | * To be added to the Agenda for the AGM.
 | * LB to add this item the Agenda for the AGM
 | * LB
 | * AGM
 |
| 1. **Previous Minutes and Matters Arising**
 | * Minutes from 9th March 2020 were approved and signed.
* Minutes from 24th August 2020 were approved and signed.
 |  |  |  |
| 1. **Vacancies**
 | * Ward of Swarthmoor – 2 Vacancies
* Ward of Pennington - 0 Vacancies
* The parish council considered an application made for one of the Swarthmoor vacancies and agreed to co-opt Mrs Athersmith into the role.
* Mrs Athersmith completed and signed all relevant paperwork.
 | * LB to update information with electoral services
 | * LB
 | * ASAP
 |
| 1. **Public Participation by Question and Comment**
 | * PCSO Madden reported via email that during the period 8th March and 5th September 2020, there have been; 11 instances of highway disruption all relating to sheep on the highway. 8 road related incidents- 2 with no insurance (vehicle uplifted), 1 possible over the prescribed limit (no trace of vehicle), 3 instances of manner of driving, 1 arrest (section 5, over the prescribed limit – Cannabis, no insurance – vehicle seized), 1 failure to stop road traffic collision (minor damage – no injuries), 1 abandoned vehicle (all in order, the vehicle had broken down). 6 instances of concern for welfare – 5 were all in order and North West Ambulance Service was called for 1. 12 separate incidents of potential Covid-19 breaches were reported. Theft of 45 sheep. 1 instance of fraud/ forgery regarding internet transaction. 1 drugs arrest (possession with intent to supply). 6 instances of anti-social behaviour 4 relating to neighbour dispute and 2 relating to escalation of neighbour dispute. 1 assault (parties know to each other). 1 abandoned 999 call (all in order, accidental call). 1 missing person (all in order person returned). Crime prevention in the means of; Covid-19 patrols, Support at Pennington School during new phased starting/ finishing hours and monitor potential Covid-19 breaches, Rural patrols regarding farm thefts and updating details for data base, HGV/ Insecure loads operation with Collision Reduction Officers and SLDC Enforcement – visits and letters distributed to local businesses followed by random stop checks and dog fouling patrols.
* 1 member of the public donated £30 towards a charity of the parish council’s choice. Many thanks to the resident for the kind donation.
* 1 resident raised issues regarding the parking on Moorgarth and Fox Street and requested the parish councils help in securing a response to historic plans proposed. Mr Stretch informed everyone present that he has been in discussions with MP – Simon Fell regarding grass areas at the top of Moorgarth and Fox Street and the potential for making those into parking. Mr Stretch commented that Mr Fell is due to discuss the matter with Mr Airey and will keep us informed of any progress. Mrs Thompson also recommended referring to and consulting with the Community Led Plan as parking was raised as an issue.
* A brief discussion was had regarding parking issues in Loppergarth and the possibility of looking into ownership of the small area of land opposite the Wellington Public House. A planning application had been made in 1989 but as yet, there has been no luck in finding the owner of the land. Mr Bertram informed members of the Loppergarth Community Group that the parish council would not be able to purchase the land so alternatives methods of acquiring it would need to be considered.
* 1 resident raised concerns regarding the unlawful closure of a public footpath that runs between Pennington Lane and Whinfield and raised concerns over the conduct of the land owner. The resident requested clarification on guidance and requested the parish council assist in securing a response from the district council. The parish council confirmed that DEFRA Guidance has stated that a landowner has no right to close public rights of way but has provided signs encouraging people to use alternative routes where footpaths pass close to people’s property. Advice given was to contact the police if anyone feels threatened in any way by a landowner.
* A member of the Loppergarth Community Group put forward a request for funds towards replacing equipment in the Loppergarth play area. 2 quotes have been received. Mr Bertram requested that this discussion be kept for item 10b.
* Mrs Scrogham raised a question on behalf of a resident regarding street lighting at Rowehead.
* Mrs Scrogham commented on the Local Government Reform which plans to change the structure of local government. Although it could potentially lead to savings of £83 million, it was questioned how to make sure changes do not become Carlisle centric and how we can ensure that changes are made in our favour. Mrs Scrogham requested that the parish council contact the elected members regarding how the low south of the county will be represented.
* Mrs Thompson proposed an information sharing system within the community where information of interest to the community can be shared via email.
 | * LB to write to resident to thank them and inform them of the charity chosen.
* LB to contact PCSO Madden to conduct a vehicle inspection around the problematic area to ensure all vehicles are legal.
* AS to send solicitors details to LB.
* LB to contact the solicitor.
* LB to contact Public Rights of Way for a follow up.
* LB to look into where the street light has gone and whether the parish council pay electricity for it.
* LB to contact Mrs Willis.
* Information to be detailed in the community chat magazine, website, social media sites and notice boards.
 | * LB
* LB
* AS
* LB
* LB
* LB
* LB
* LB, YA
 | * ASAP
* ASAP
* ASAP
* Ongoing
* Ongoing
* Ongoing
* Next meeting
* Ongoing
 |
| 1. **Covid Update**
 | * No reports were made.
 |  |  |  |
| 1. **Community Led Plan**

**a. Progress Report** | * No meetings have been held due to Covid-19 restrictions so nothing to update.
 |  |  |  |
| 1. **Swarthmoor/ High Carley**

**a. Playground Report** **b. Hard Play Area****c. Dog Fouling****d. Fly tipping****e. Moorgarth Parking and Trees****f. High Carley Bus Shelter and Benches** | * Swarthmoor playground report has been received.
* The hard play area was inspected.
* Dog fouling is an ongoing problem, signs have been sent from Highways. Mr Thompson offered to put them up. Mr Stretch is in the process of getting a quote for a replacement bin on Rufus Lane.
* Fly tipping was reported and has since been removed.
* Moorgarth parking as discussed in item 6. Additional comments have made and will be raised at the next meeting.
* Trees on Moorgarth have been dealt with.
* A discussion was had regarding updating the hard play area, moving the basketball net and providing a safety fence to stop the ball coming over the wall.
* Residents of High Carley have funded some picnic benches. The district council gave permission to put them out, no planning required.
* The bus shelter is an ongoing issue. No correspondence has been received from Wards as yet regarding replacing further damaged panes. Information received from Mrs Willis is that the bus shelter was funded by the Birkrigg Park Community Group which is no longer in place and therefore the parish council should decide whether to fund the repairs.
 | * Mr Stretch to secure a quote for a replacement bin.
* LB to ask Peter Clarke for recommendations on updating the area.
 | * HS
* LB
 | * Ongoing
* Ongoing
 |
| 1. **Loppergarth/ Pennington**

**a. Playground Report****b. Playground Equipment****c. Parking – Planning from 1989** | * Loppergarth play ground report has been received. There is substantial degradation to the swings which have been taken out of use and recommendation to replace the climbing frame. 2 quotes have been obtained, one from Mr Clarke who inspects the playground and another from Creative Play. Quotes as follows;

Quote 1Equipment, matting, delivery and installation total £ 7026.59Quote 2Equipment (not the same), matting, delivery and installation £8487.60* The Loppergarth Community Group have raised £1800 to donate towards the cost.
* Mr Bertram proposed that quote 1 be accepted and the parish council make up the difference in price (£5226.59) and claim back the VAT. It was also proposed to donate some of the reclaimed VAT back to the Loppergarth Community Group to start their next fund raising campaign.
* All councillors agreed and the proposal was passed.
* Parking and Planning was discussed in item 6.
 | * LB to contact Peter Clarke ASAP to arrange.
 | * LB
 | * Next Meeting
 |
| 1. **Sunnyside and Parish Rooms**

**a. Garden Equipment****b. Wasps Nest****c. Curtains****d. Fire Extinguishers** | * It was agreed to review any request for repairs and replacement equipment when received, however it is largely felt that it is the tenants responsibility to maintain the garden and the parish council are not responsible for replacing personal items.
* The parish council have paid for the removal of a large wasps nest on the Sunnyside property.
* Mrs Scrogham has replaced the curtains in the Parish Rooms.
* The fire extinguishers have been serviced and the report and invoice should be received via email.
 |  |  |  |
| 1. **Highways**

**a. Proposed Round-a-bout at Cross-a-Moor** | * No further information has been received as yet. Mrs Thompson had received an email from the archaeologist and will track the plans.
* A resident offered information regarding virtual consultations that were held with residents regarding the Brettargh Holt round-about.
 | * LB to contact JW for update.
* LB to forward details to LT once received.
 | * LB
* LB
 | * Ongoing
* Ongoing
 |
| 1. **Invoices/ Receipts**

**a. Schedule Attached** | * Schedule attached.
 |  |  |  |
| 1. **Planning**

**a. Schedule Attached** | * Schedule attached
* LT briefly commented on the local plan review which is regarding the allocation of land for building houses.
* Mrs Scrogham suggested that any changes made to plans between the developer, household and SLDC should be forwarded to and agreed by the Parish Council.
 |  |  |  |
| 1. **Correspondence/ Emails**

**a. Schedule Attached**  | * Schedule attached
* Mrs Thompson asked if any items listed had not been completed.
* Mrs Bell confirmed that 1 of the broken steps at Swarthmoor park had been replace and will chase up the second.
* Mrs Bell confirmed that she had been in contact with the resident who raised the question of manoeuvring mirrors on their property and they have decided against it.
 | * LB to chase second step repairs.
 | * LB
 | * Ongoing
 |
| 1. **Internal Audit**
 | * The internal audit has been completed and signed.
 | * LB to update website
 | * LB
 | * ASAP
 |
| 1. **Chairman’s Annual Report**
 | * Due at the AGM
 |  |  |  |
| 1. **CALC Subscription**
 | * The Subscription to CALC was due during lockdown, subscription was agreed by all councillors and has been renewed.
 |  |  |  |
| 1. **Financial Regulations Adoption 2020**
 | * No action needed.
 |  |  |  |
| 1. **Whinfield – Flooding**
 | * Flooding at Whinfield is an ongoing issue. LB to contact Countryside Access Team to discuss past concerns.
 | * LB to contact Countryside Access Team.
 | * LB
 | * Ongoing
 |
| 1. **Cross-a-Moor War Memorial Centenary 2020**
 | * The group has not met due to the Covid-19 restrictions.
* Mrs Thompson reported that Mr Wilson the church warden is prepared to give a service on the 11th October. The parish council agreed to provide a floral wreath for the occasion.
 | * LB to arrange a floral wreath.
* LT to contact MW to arrange.
 | * LB
* LT
 | * ASAP
* ASAP
 |
| 1. **Planning White Paper**

**a. Planning for the Future** | * Mrs Scrogham reported on the planning white paper stating that it is 80 pages long and makes it much easier for people to apply for planning anywhere. In general, the white paper has not been well received.
* Mrs Thompson linked this to NALC’s devolution white paper which gives communities more say over planning applications.
* Having been progressed to a white paper, there is no requirement for comment from the parish council.
 |  |  |  |
| 1. **Community Chat**

**a. Funding Request** | * 2 representatives from the community chat magazine requested help with funding. 1 Issue costs £159.
* Mr Bertram proposed that the parish council donate £50 per issue (every 2 months) to help with cost.
* Mrs Thompson added that this should be with no conditions.
* All councillors agreed and the proposal was passed.
 |  |  |  |
|  | * Mrs Scrogham reported that she will be resigning from the parish council forthwith.
* The parish council thanked Mrs Scrogham for her many years of dedication to the parish council and wished her all the very best for the future.
 |
| **Date of Next Meeting** | It was agreed to hold the next meeting on the 12th October at 7pm at the Parish Rooms – by invitation only |
| **Signed Clerk:** |  | **Date:** |  |
| **Signed Chairman:** |  | **Date:** |  |